
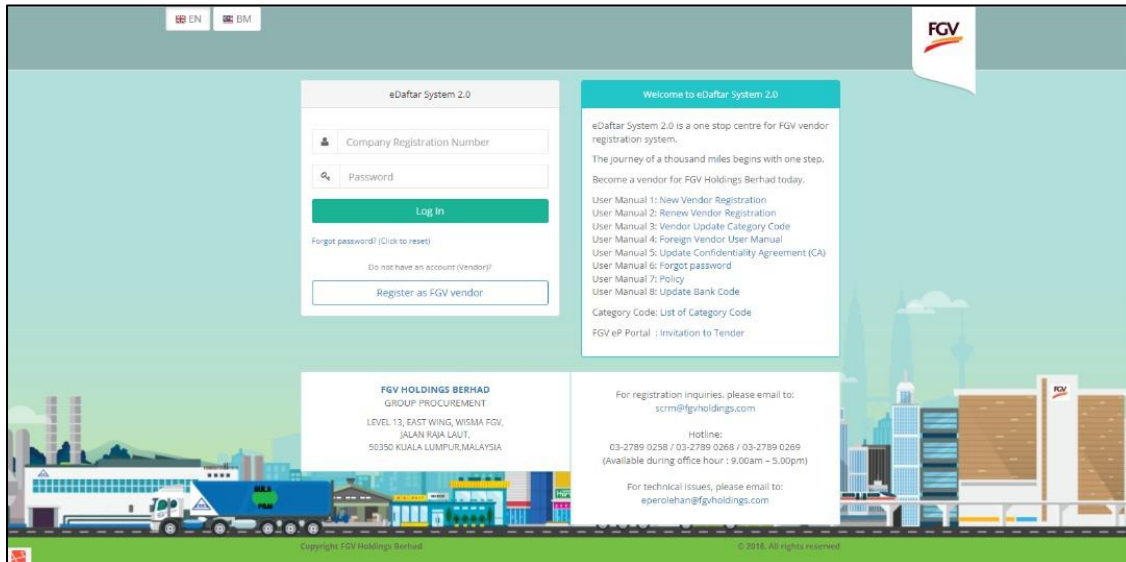





# **MANUAL – eDaftar UPDATE BANK CODE**

**Jan 2021  
Version 2.0**


At the eDaftar login screen, please login by using eDaftar username and password. Click button  to proceed.

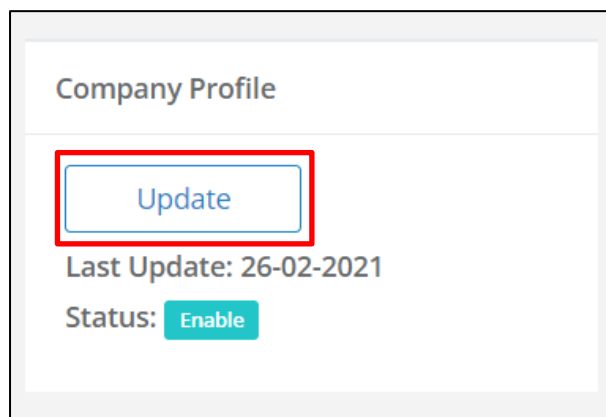


 **Information**

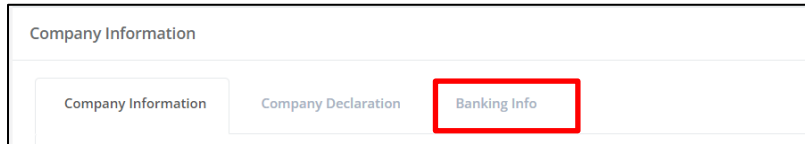
Flag	Description
	eDaftar Multilanguage: <ol style="list-style-type: none"> <li>1. EN – English</li> <li>2. BM – Bahasa Malaysia</li> </ol>


### Update Bank Information

1. At Home screen, click button  to proceed.





2. At Company Information, click button **Banking Info** to proceed request for update bank.



3. At current banking info, vendor can update bank information. To update current bank information please click button  .

The screenshot shows a table with banking information. A blue message bar at the top says: "Please click the 'SAVE' button to submit your application or your application will be categorized as 'Draft'". Below the table, there are three buttons: a blue '+' button labeled 'Add button', a blue 'edit' icon labeled 'Edit button', and a red 'delete' icon labeled 'Delete button'.

No.	Bank Name	Branch	Account No	Balance (Last 3 months)	Fixed Deposit	FGV Preferred Transaction	Status	Action
1	UOB Singapore	Orchard	1298765498	0	5,000.00	Yes	Draft	 

4. Update bank information and click button **Save** .

✕

**Edit Bank Information**

**Bank Name\***

**Account No \***  **Branch \***


**Address \***  **Postcode/ Zipcode \***

**State \***  **Country \***


**Balance (Last 3 months)**  **Fixed Deposit**


**FGV Preferred Transaction \***  Yes  No

## Add New Bank Information

1. At banking Info, click button  to add new bank.

Company Information   Company Declaration   Banking Info

 Please click the 'SAVE' button to submit your application or your application will be categorized as 'Draft'



2. Select list Bank. For foreign company, if bank not stated in the list, choose others.

Bank Name \*


Select Bank

- India International Bank
- Jp Morgan Bank
- Kasikorn Bank
- Korea Bank
- Kuwait Finance House
- Malayan Banking Berhad (Maybank)
- MBB India
- MIDF Amanah Investment Bank
- Mizuho Bank (Malaysia) Berhad
- OCBC Bank (M) Berhad
- Ping An Bank
- Public Bank Berhad
- RABO Bank
- RHB Bank Berhad
- Royal Bank Of Scotland Berhad
- Small Business Bank
- Standard Chatered Bank Malaysia Berhad
- UOB Bank
- UOB Singapore
- Others

3. Then key in the name of the bank.

Bank Name \*

Others

4. Fill in all the information required and then click button .

Add Bank Information ✕

**Bank Name \***

**Account No \***  **Branch \***

**Address \***  **Postcode/ Zipcode \***

**State \***  **Country \***

**Balance (Last 3 months)**  **Fixed Deposit**

FGV Preferred Transaction \*  Yes  No

### Attachment statement of Bank Account

1. Click button 'Select File' to upload the statement. To upload more statement of bank account, click button



Last 3 months statement of Bank Account

(File format PDF only | Maximum size 2MB per file)

Bank Statement	Action
<input type="text"/>	<input type="button" value="Select file"/>



Add button

Select file

Select File



2. Please click button  at the bottom after completed update the bank information.

Company Information

Company Information    Company Declaration    **Banking Info**

Please click the **'SAVE'** button to submit your application or your application will be categorized as 'Draft'

**+**

No.	Bank Name	Branch	Account No	Balance (Last 3 months)	Fixed Deposit	FGV Preferred Transaction	Status	Action
1	UOB Singapore	Orchard	1298765498	0	5,000.00	Yes	Draft	 


**Last 3 months statement of Bank Account**  
(File format PDF only | Maximum size 2MB per file)

Bank Statement	Action
<input type="text" value="Select file"/>	

**+**



**Save**

3. Click button  to proceed the application.



## Confirmation!

Are you sure to update bank information? Your application will be send to the approver for review. Click OK to proceed.

-END-