


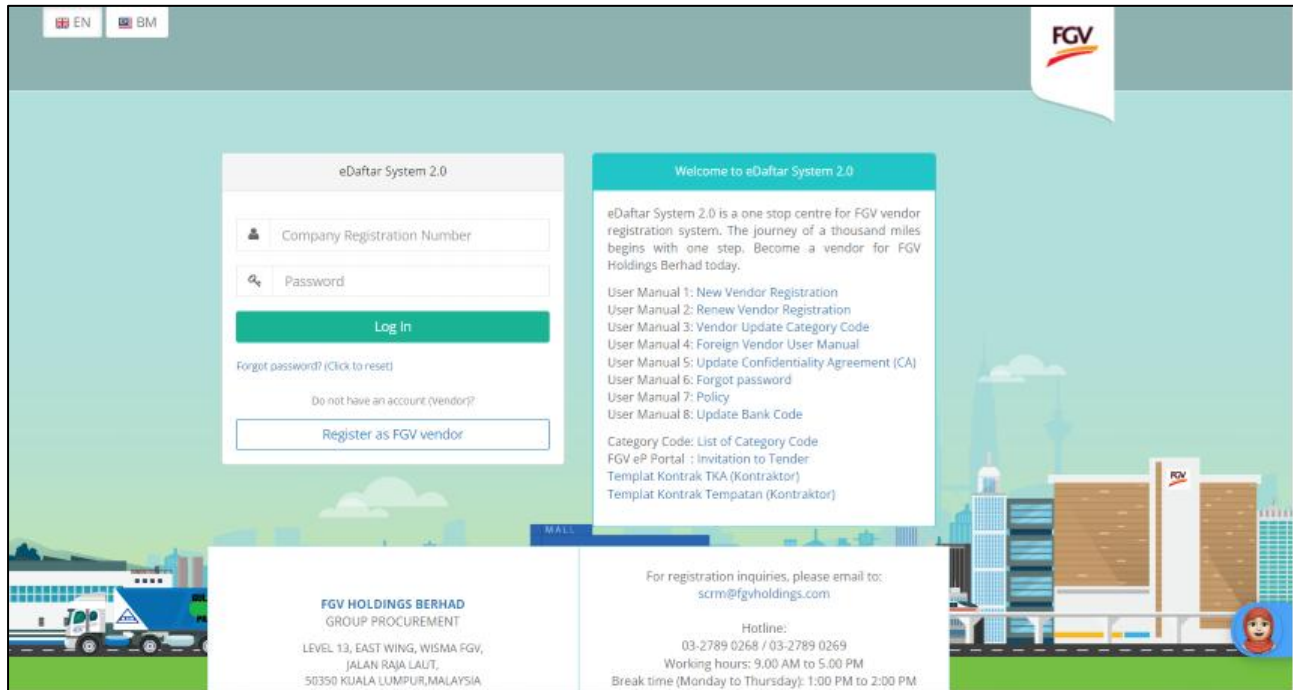


MANUAL – eDaftar (Vendor) RENEW VENDOR REGISTRATION

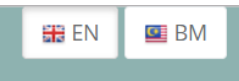
**October 2025
Version 2.2**



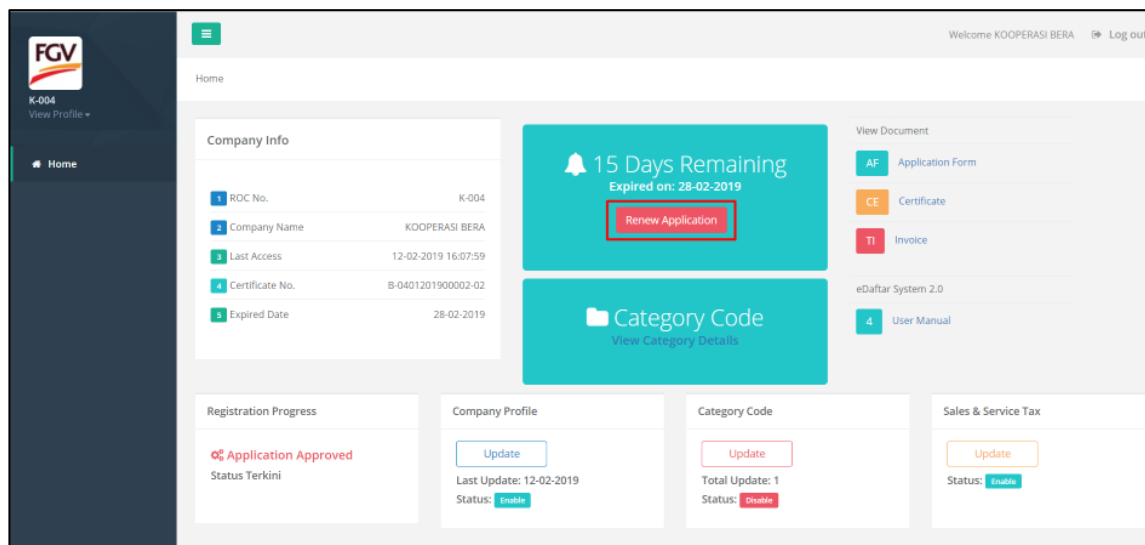
1. At login screen, please login by using eDaftar username and password. Click button  to proceed.



Information

Flag	Description
	eDaftar support multiple languages: 1. EN – English 2. BM – Bahasa Malaysia

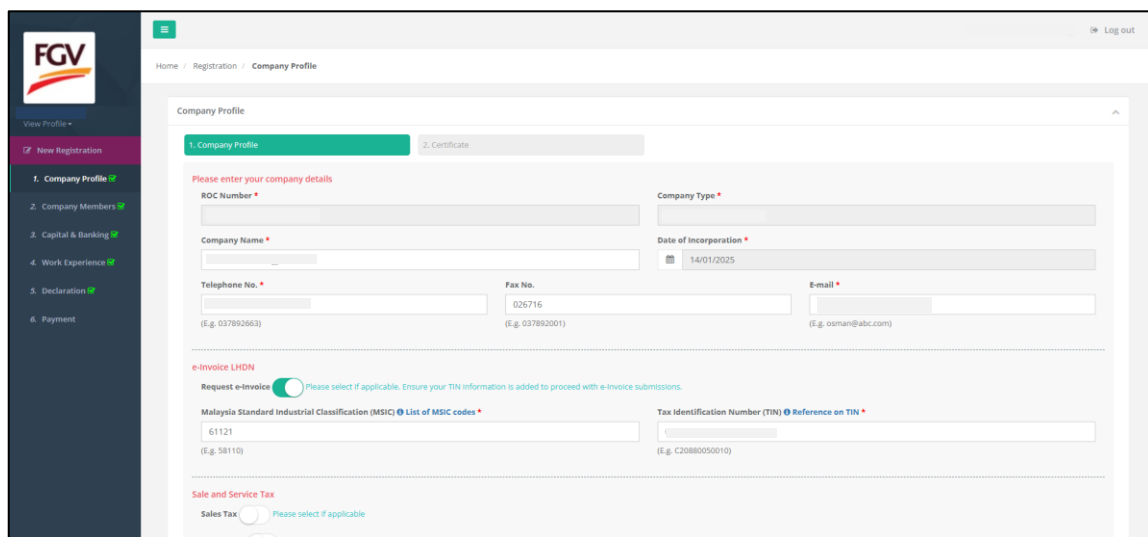
2. At Home screen, click button **Renew Application** to proceed renew vendor registration.



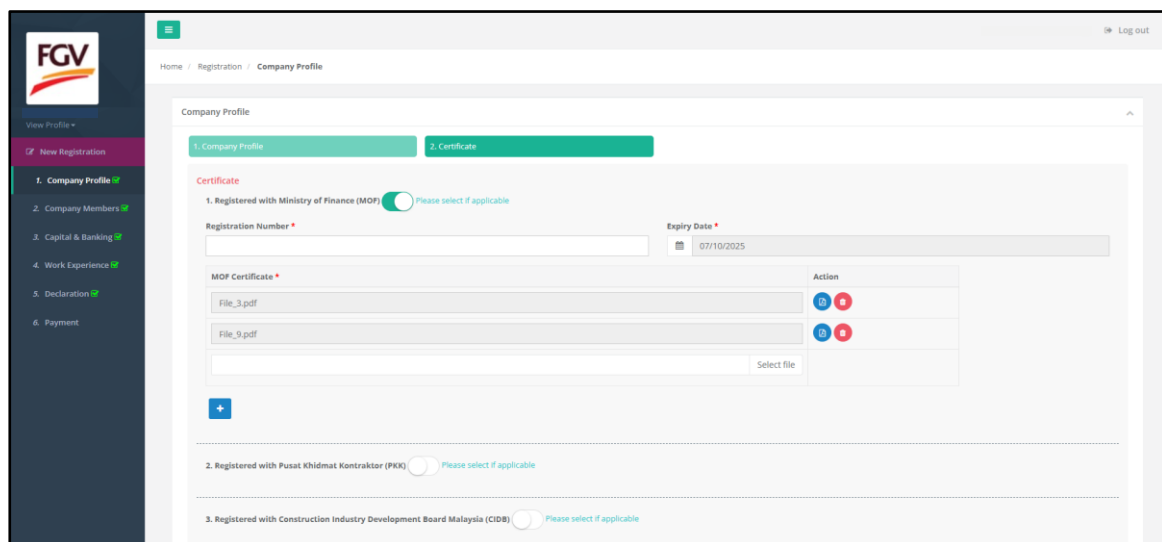
Information

Renewal Condition	Descriptions
Condition 1: Renewal one month before expired	1. Renewal charge: RM 150.00 2. No penalty charge
Condition 2: Renewal after expired date	1. Renewal charge: RM 150.00 2. Penalty charge: RM 150.00
Condition 3: Renewal after one year expired	1. Unable to renew - need to do new registration 2. Charges as new registration
Condition 4: Blacklisted Vendor	1. Unable to renew until duration blacklisted ended

3. For SSM company please proceed to purchase data from SSM. For guidance on purchasing SSM (e-Info), see: <https://www.ssm-einfo.my/user-guide>.
 4. For company not registered with SSM, please click button **Renew Application**.
 5. At Company Profile section, add **Company Profile**, **Company Secretary** and **Certificate** information. Also, add CTOS report if applicable.
- Update Company Profile info.



- Update Certificate Info.

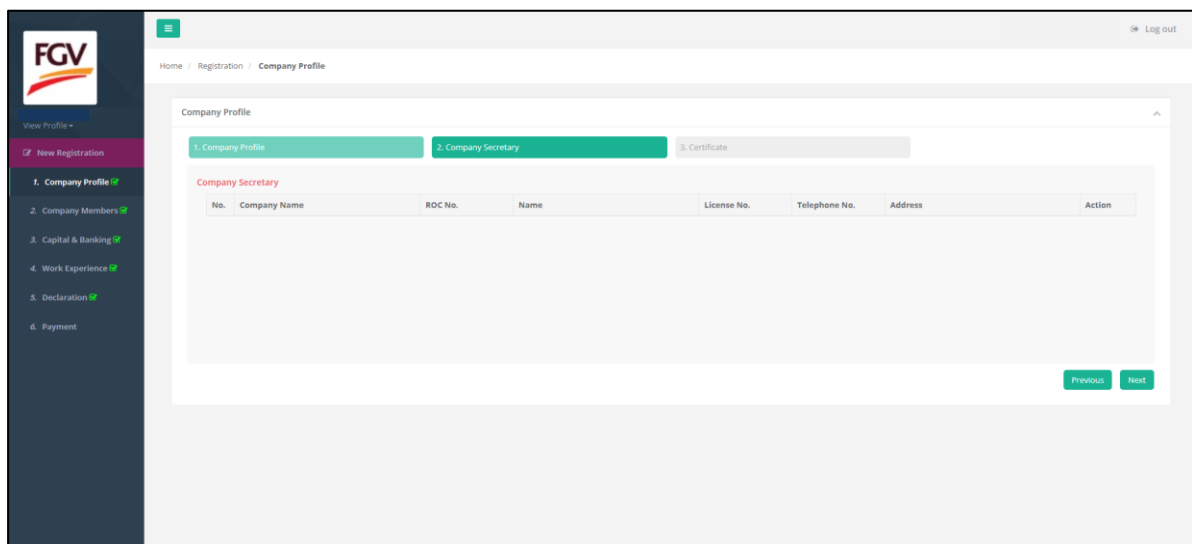




Information

Please upload the latest certificate. eDaftar system will validate the file, if it fails (e.g., size limit exceeded or expired), an error message will appear, and you won't be able to proceed until it's fixed.

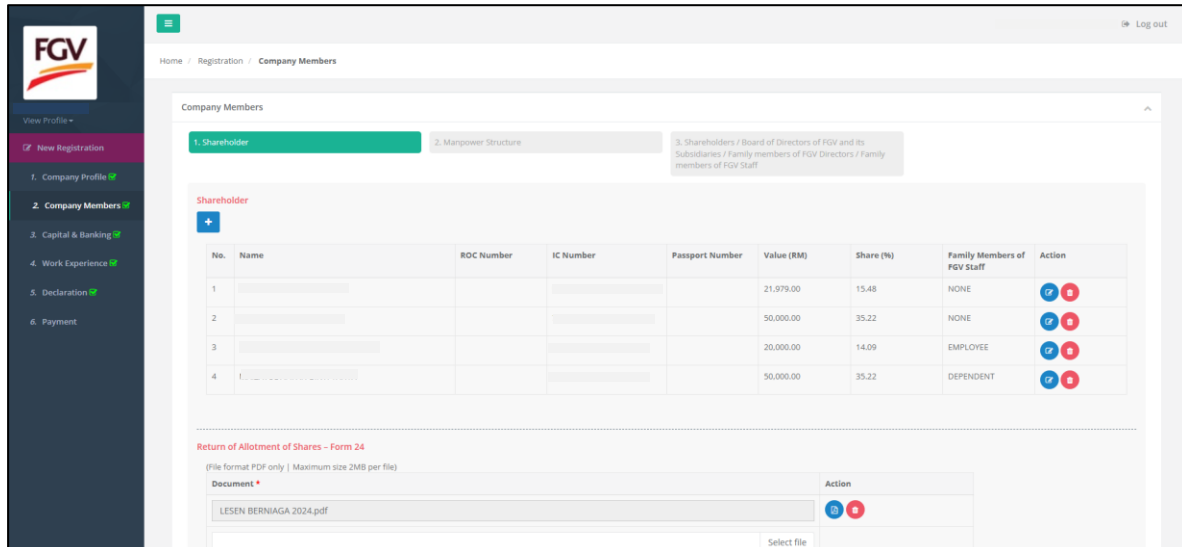
- Add Company Secretary info.




Company Secretary Tab available only for company type Bhd and Sdn Bhd



6. At Company Members section, add **Shareholder**, **Board of Director (BOD)** and **Manpower Structure** information and click button **Save & Continue**.




Information

Rules: Family Members of FGV Staff

If "Family Members of FGV Staff" = Employee

- **SSM-registered vendors:** Update your SSM details and purchase the latest SSM profile (e-Info).
- **Non-SSM vendors:** Remove this entry to proceed.

If "Family Members of FGV Staff" = Family Member

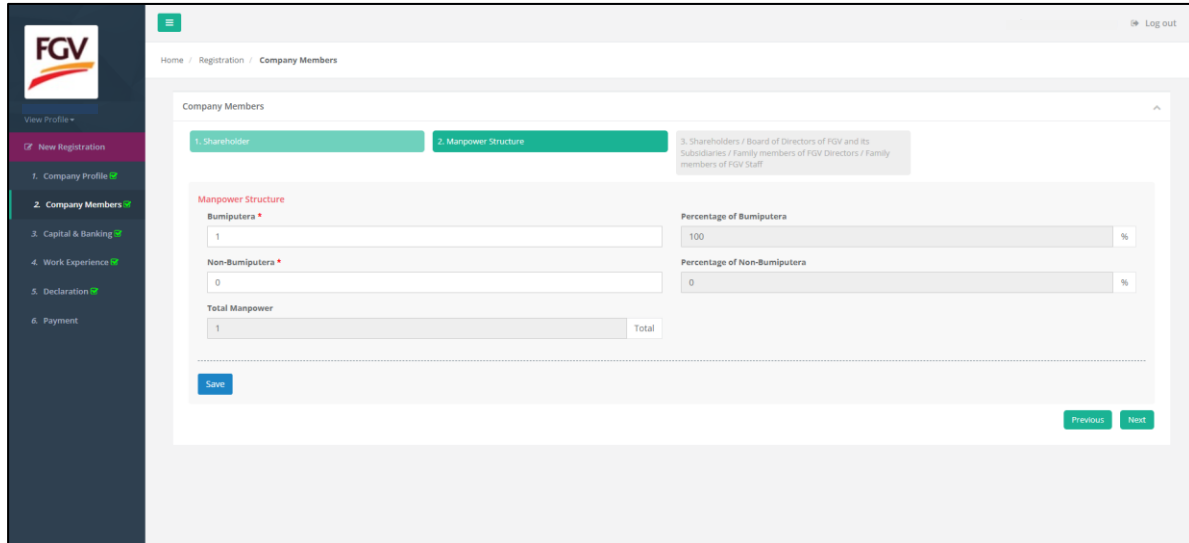
Complete the declaration under **Shareholders / Board of Directors of FGV and its Subsidiaries / Family Members of FGV Directors / Family Members of FGV Staff**, then continue.



Alert Messages:

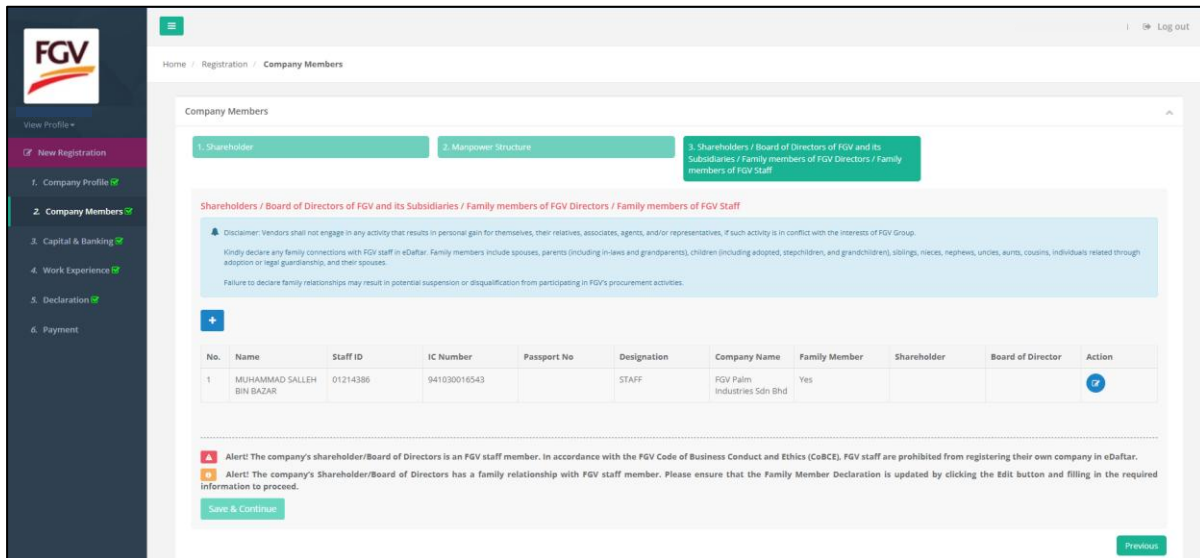
- The company's shareholder/Board of Directors is an FGV staff member. In accordance with the FGV Code of Business Conduct and Ethics (CoBCE), FGV staff are prohibited from registering their own company in eDaftar.
- The company's Shareholder/Board of Directors has a family relationship with FGV staff member. Please ensure that the Family Member Declaration is updated by clicking the Edit button and filling in the required information to proceed.

- Add Manpower Structure info.



The screenshot shows the 'Company Members' form with the 'Manpower Structure' tab selected. The form includes fields for 'Bumiputera' (1), 'Non-Bumiputera' (0), and 'Total Manpower' (1). It also has percentage fields for 'Percentage of Bumiputera' (100%) and 'Percentage of Non-Bumiputera' (0%). A 'Save' button is at the bottom left, and 'Previous' and 'Next' buttons are at the bottom right.

- Add Shareholders / Board of Director of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff info.





The screenshot shows the 'Company Members' form with the 'Shareholders / Board of Directors of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff' tab selected. The form includes a disclaimer and a table for adding family members. The table has columns for No., Name, Staff ID, IC Number, Passport No, Designation, Company Name, Family Member, Shareholder, Board of Director, and Action. A 'Save & Continue' button is at the bottom left, and a 'Previous' button is at the bottom right.

No.	Name	Staff ID	IC Number	Passport No	Designation	Company Name	Family Member	Shareholder	Board of Director	Action
1	MUHAMMAD SALLEH BIN BAZAR	01214386	941030016543		STAFF	FGV Palm Industries Sdn Bhd	Yes			Edit

7. For company not register with SSM, please upload file **Return of Allotment of Shares – Form 24**

Return of Allotment of Shares – Form 24

(File format PDF only | Maximum size 2MB per file)

Document	Action
Shareholder_1.pdf	 
<input type="text"/>	

Select file

8. At Capital & Banking section, add **Working Capital, Banking, Financial Credit Facilities, and Credit Facilities by Supplier** information and click butt **Save & Continue**.

- Update Working Capital info.

FGV

Home / Registration / Capital & Banking

Capital & Banking

1. Working Capital 2. Banking 3. Financial Credit Facilities 4. Credit Facilities by Supplier

Working Capital

Rolling Capital *

RM 234000

Capital Value Distribution/Equity

Bumiputera *

RM 50000

Percentage of Bumiputera

21.37 %

Total (%)

100 %

Non-Bumiputera *

RM 184000

Percentage of Non-Bumiputera

78.63 %

Save

Previous Next

- Update Banking info.


FGV



Home / Registration / Capital & Banking

Capital & Banking





1. Working Capital 2. Banking 3. Financial Credit Facilities 4. Credit Facilities by Supplier

Banking






No.	Bank Name	Branch	Account No	Balance (Last 3 months)	Fixed Deposit	FGV Preferred Transaction	Action
1	Bank Rakyat			4000000	500,000.00	Yes	 

Last 3 months statement of Bank Account

Please fill in Bank Statement (last 3 months up to Month 10) * covers Months 7, 8, 9) Sample - Bank Statement - (CMB)    

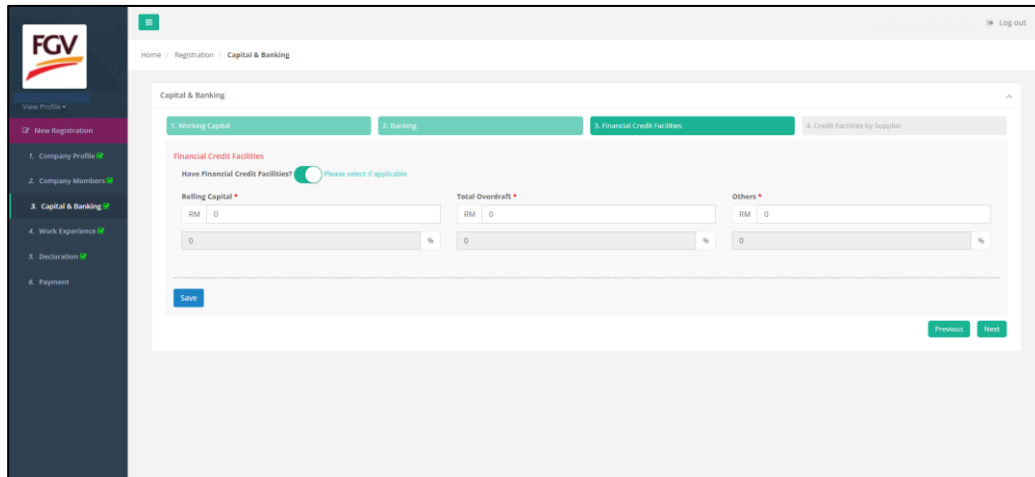
(File format PDF only | Maximum size 2MB per file)

Bank Statement *

Document	Action
File_3.pdf	 
<input type="text"/>	

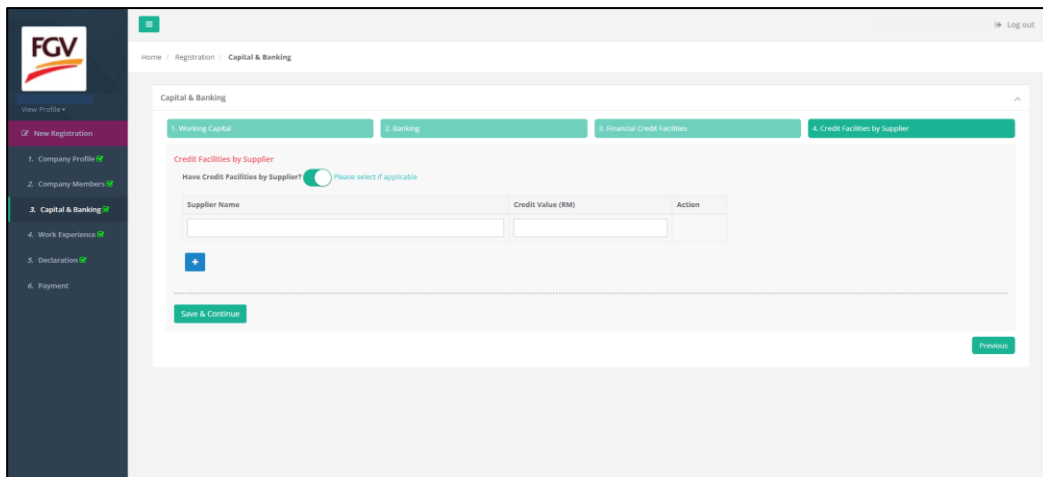
Select file

- Update Financial Credit Facilities info.



The screenshot shows the 'Financial Credit Facilities' form within the 'Capital & Banking' section. The form includes a sidebar with navigation links: 'New Registration', 'Company Profile', 'Company Members', 'Capital & Banking' (selected), 'Work Experience', 'Declaration', and 'Payment'. The main content area has tabs for '1. Working Capital', '2. Banking', '3. Financial Credit Facilities' (active), and '4. Credit Facilities by Supplier'. The 'Financial Credit Facilities' tab contains a toggle switch 'Have Financial Credit Facilities?' set to 'On'. Below this, there are three input fields: 'Rolling Capital' (RM 0), 'Total Overdraft' (RM 0), and 'Others' (RM 0). Each field has a percentage input below it. A 'Save' button is at the bottom left, and 'Previous' and 'Next' buttons are at the bottom right.

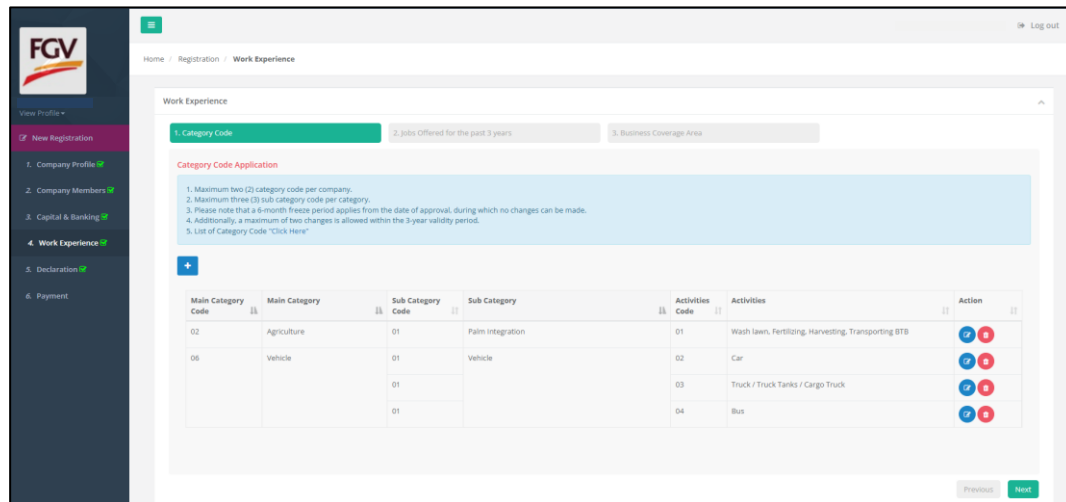
- Update Credit Facilities by Supplier info.



The screenshot shows the 'Credit Facilities by Supplier' form within the 'Capital & Banking' section. The sidebar is the same as the previous screenshot. The main content area has tabs for '1. Working Capital', '2. Banking', '3. Financial Credit Facilities', and '4. Credit Facilities by Supplier' (active). The 'Credit Facilities by Supplier' tab contains a toggle switch 'Have Credit Facilities by Supplier?' set to 'On'. Below this, there is a table with columns 'Supplier Name', 'Credit Value (RM)', and 'Action'. The table is currently empty. A blue '+' button is at the bottom left of the table. A 'Save & Continue' button is at the bottom left, and a 'Previous' button is at the bottom right.

9. At Work Experience section, add **Category Code**, **Job Offered for the past 3 years**, and **Business Coverage Area** information and click button **Save & Continue**.

- Update Category Code info.



Work Experience

1. Category Code 2. Jobs Offered for the past 3 years 3. Business Coverage Area

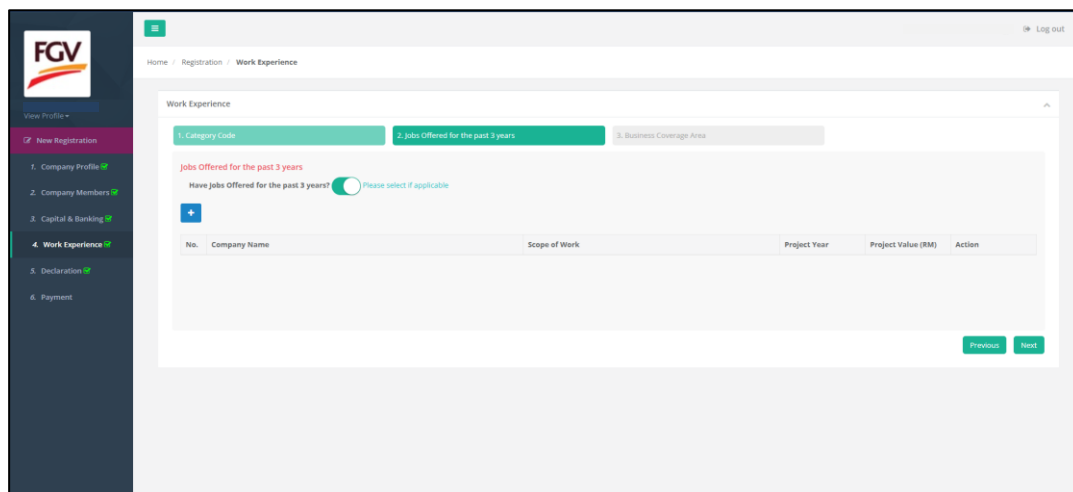
Category Code Application

1. Maximum two (2) category code per company.
2. Maximum three (3) sub category code per category.
3. Please note that a 6-month freeze period applies from the date of approval, during which no changes can be made.
4. Additionally, a maximum of two changes is allowed within the 3-year validity period.
5. List of Category Code "Click Here"

Main Category Code	Main Category	Sub Category Code	Sub Category	Activities Code	Activities	Action
02	Agriculture	01	Palm Integration	01	Wash lawn, Fertilizing, Harvesting, Transporting BTB	Add Edit Delete
06	Vehicle	01	Vehicle	02	Car	Add Edit Delete
		01		03	Truck / Truck Tanks / Cargo Truck	Add Edit Delete
		01		04	Bus	Add Edit Delete

Previous Next

- Update Jobs Offered for the past 3 years info.



Work Experience

1. Category Code 2. Jobs Offered for the past 3 years 3. Business Coverage Area

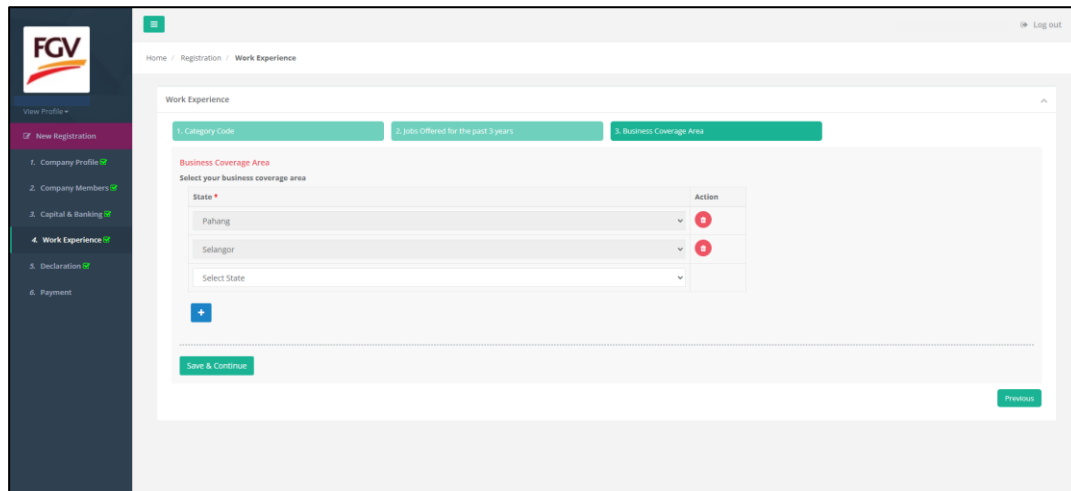
Jobs Offered for the past 3 years

Have jobs Offered for the past 3 years? ☒ Please select if applicable

No.	Company Name	Scope of Work	Project Year	Project Value (RM)	Action
-----	--------------	---------------	--------------	--------------------	--------

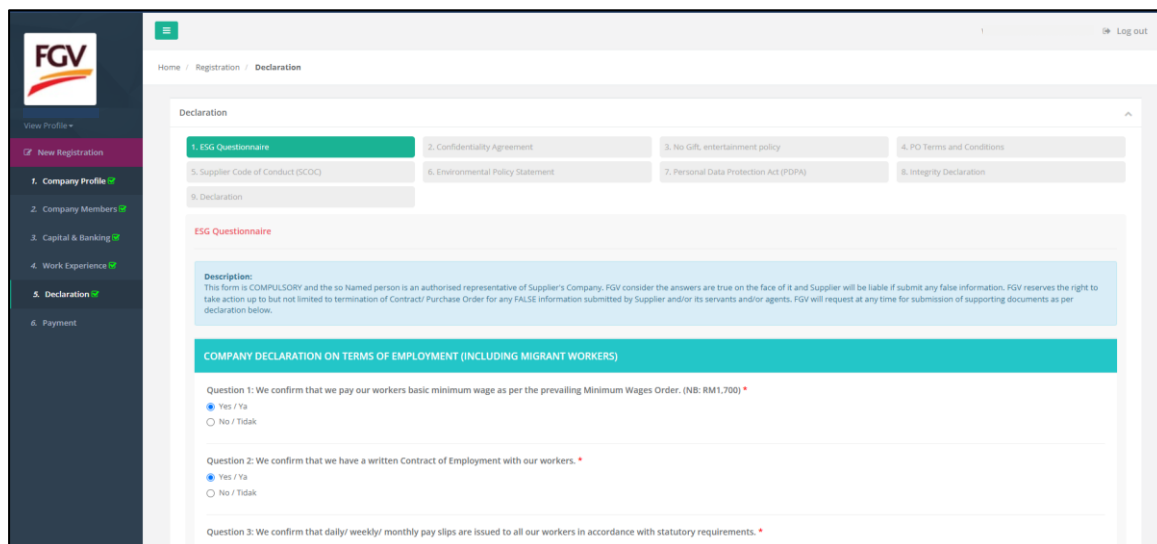
Previous Next

- Update Business Coverage Area info.



10. At Declaration section, add the following information and click button .

- ESG Questionnaire





- Confidentiality Agreement

The screenshot displays the FGV eDaftar interface. On the left is a dark sidebar with the FGV logo and a menu including 'View Profile', 'New Registration', and steps 1 through 6. Step 5, 'Declaration', is highlighted. The main content area shows a 'Declaration' section with a progress bar containing nine items: 1. ESG Questionnaire, 2. Confidentiality Agreement (highlighted in green), 3. No Gift, entertainment policy, 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), 8. Integrity Declaration, and 9. Declaration. Below the progress bar, the 'Confidentiality Agreement' section is expanded, showing a document with the following text:

1. Definitions
Capitalized words and phrases shall have the below meaning:
"Affiliates" means any person or entity controlling, controlled by or under common control of the relevant party.

"Confidential Information" means any proprietary information relating to the activities, business, projects, proposals, property developments and operation of FGV and/or its Affiliates which shall include, without limitation, all information, whether prior to or hereafter disclosed, relating to the assets, financial condition, strategies, research, products, software, services, development, invention, processes, drawing, layout plans, diagrams, engineering, prospects, marketing, planning, programming, technical, legal and other information, ideas, concept, designs, specifications and data, and business opportunities whether in written, oral, electronic, photographic and/or other forms, whether or not such information is expressly stated to be confidential or marked as such, relating to FGV and/or its Affiliates and also includes without limitation, memoranda, notes and reports whether in writing or otherwise prepared by the Recipient, its employees, officers, servants, agents and advisors and that of its Affiliates, based on information furnished or caused to be furnished or howsoever made available by or on behalf of FGV (including information which is owned by FGV's Affiliates) and also includes any Personal Data collected from individuals as defined under the Personal Data Protection Act 2010 [Act 709].

For the purpose of this clause, "Personal Data" has the meaning assigned to it in the Personal Data Protection Act 2010 [Act 709].

In consideration of the disclosure of the Confidential Information, the Recipient undertakes the obligations contained in this Agreement in relation to FGV's Confidential Information.

2. Non-Disclosure
The Recipient shall maintain in strict confidence any Confidential Information disclosed hereunder by FGV and/or its Affiliates.

The Recipient hereby covenants and agrees to restrict the dissemination, circulation and supply of the Confidential Information of FGV and/or its Affiliates or any part thereof only to those of its officers and employees and such permitted assets and advisors or that of its Affiliates, associate of related companies who require the whole or any part of such Confidential Information to

- No Gift, entertainment policy

The screenshot displays the FGV eDaftar interface. On the left is a dark sidebar with the FGV logo and a menu including 'View Profile', 'New Registration', and steps 1 through 6. Step 5, 'Declaration', is highlighted. The main content area shows a 'Declaration' section with a progress bar containing nine items: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy (highlighted in green), 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), 8. Integrity Declaration, and 9. Declaration. Below the progress bar, the 'No Gift, entertainment policy' section is expanded, showing a document titled 'policy1' with the following text:

FGV Holdings Berhad (800165-P)

23 March 2023

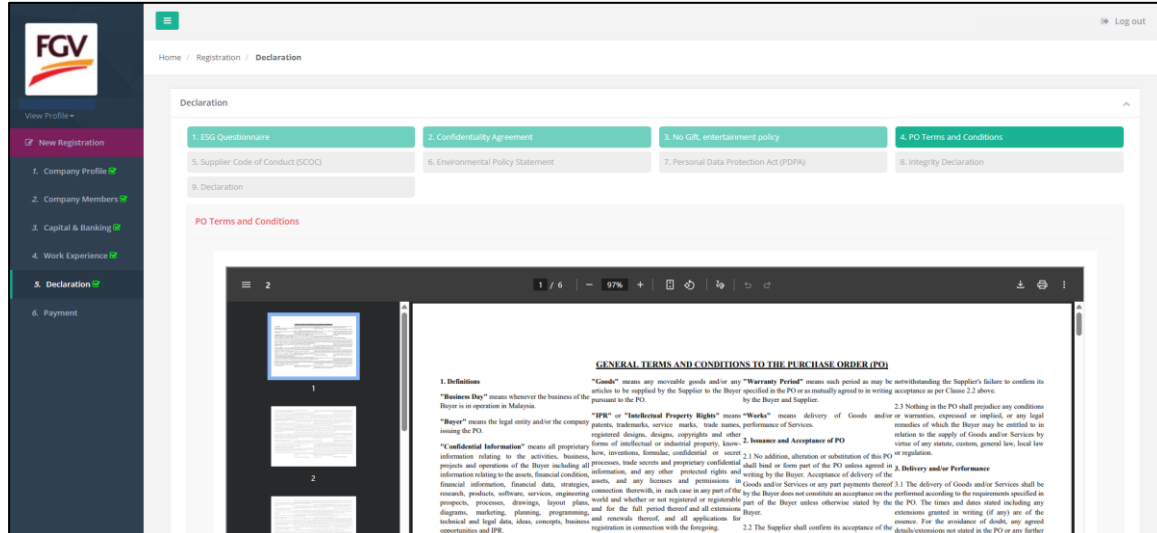
Dear Business Partners,

External Gift, Entertainment & Hospitality ("GEH") Policy

We would like to thank you for your continuous support and commitment to FGV Holdings Berhad (FGV).

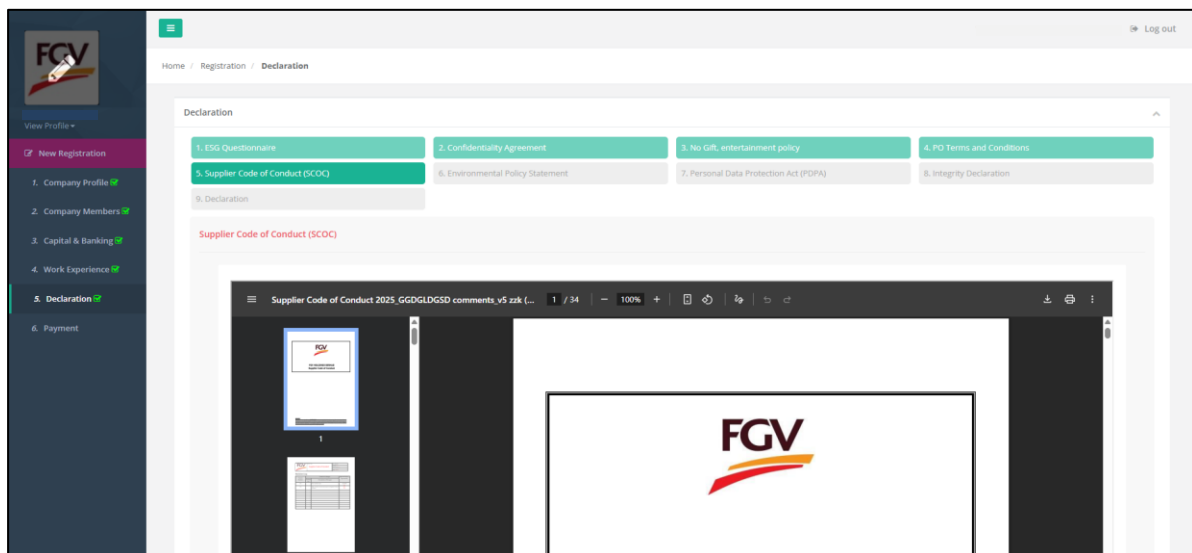
Nevertheless, in our efforts to maintain the highest ethics and integrity standards in all business

- PO Terms and Conditions



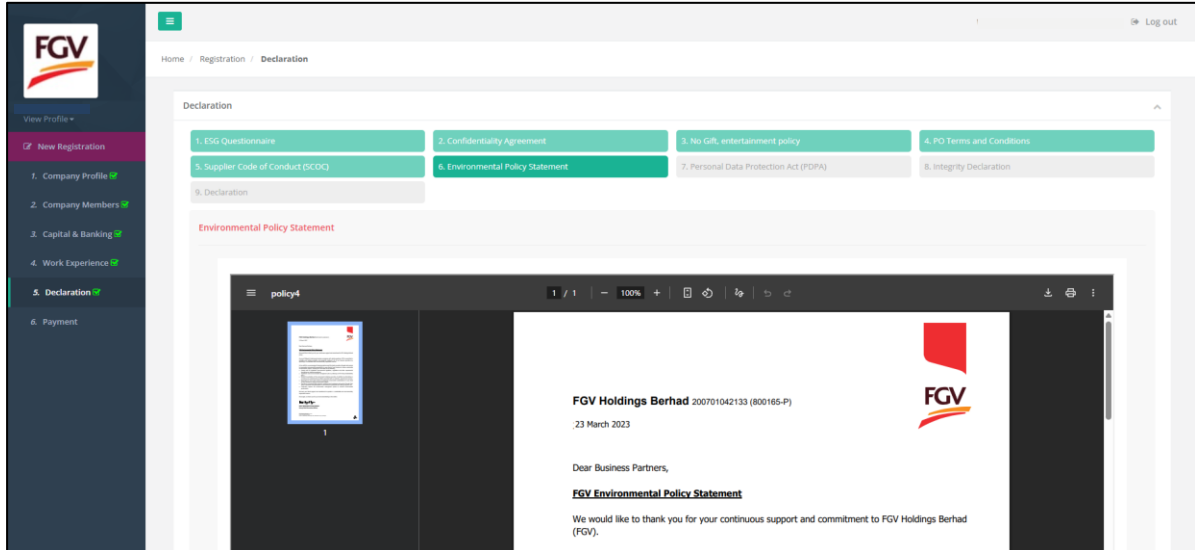
The screenshot displays the FGV eDaftar interface during the 'Declaration' stage of the registration process. The left sidebar shows the navigation menu with 'New Registration' selected. The main content area shows a progress bar with steps 1 through 8. Step 4, 'PO Terms and Conditions', is highlighted. Below the progress bar, a preview of the 'PO Terms and Conditions' document is shown, including sections like 'GENERAL TERMS AND CONDITIONS TO THE PURCHASE ORDER (PO)' and '1. Definitions'.

- Supplier Code of Conduct (SCOC)



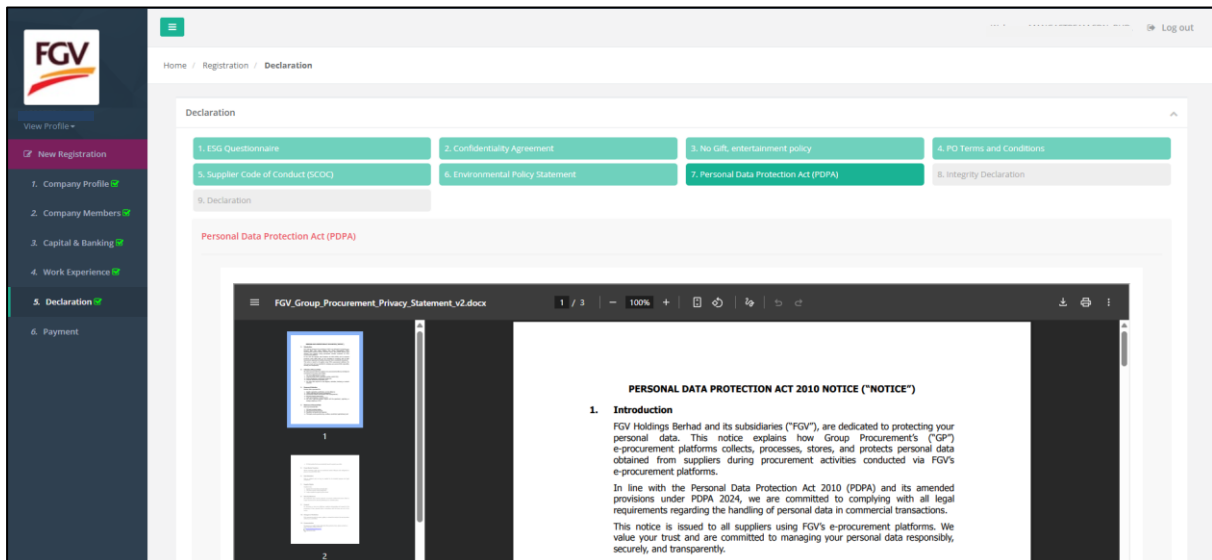
The screenshot displays the FGV eDaftar interface during the 'Declaration' stage of the registration process. The left sidebar shows the navigation menu with 'New Registration' selected. The main content area shows a progress bar with steps 1 through 8. Step 5, 'Supplier Code of Conduct (SCOC)', is highlighted. Below the progress bar, a preview of the 'Supplier Code of Conduct (SCOC)' document is shown, including the FGV logo and the title 'Supplier Code of Conduct 2025 GGDGLDSD comments v5 zik (...)'.

- Environmental Policy Statement



The screenshot displays the FGV eDaftar interface. On the left is a sidebar with the FGV logo and a navigation menu. The main content area is titled 'Declaration' and shows a progress bar with steps 1 through 9. Step 6, 'Environmental Policy Statement', is currently active. Below the progress bar, there is a preview of the 'policy4' document. The document header includes the FGV logo and the text 'FGV Holdings Berhad 200701042133 (800165-P)'. The date is '23 March 2023'. The document is addressed to 'Dear Business Partners,' and is titled 'FGV Environmental Policy Statement'. The body text states: 'We would like to thank you for your continuous support and commitment to FGV Holdings Berhad (FGV).'

- Personal Data Protection Act (PDPA)



The screenshot displays the FGV eDaftar interface. On the left is a sidebar with the FGV logo and a navigation menu. The main content area is titled 'Declaration' and shows a progress bar with steps 1 through 9. Step 7, 'Personal Data Protection Act (PDPA)', is currently active. Below the progress bar, there is a preview of the 'FGV_Group_Procurement_Privacy_Statement_v2.docx' document. The document header includes the title 'PERSONAL DATA PROTECTION ACT 2010 NOTICE ("NOTICE")'. The document is titled '1. Introduction' and contains the following text: 'FGV Holdings Berhad and its subsidiaries ("FGV"), are dedicated to protecting your personal data. This notice explains how Group Procurement's ("GP") e-procurement platforms collect, processes, stores, and protects personal data obtained from suppliers during procurement activities conducted via FGV's e-procurement platforms. In line with the Personal Data Protection Act 2010 (PDPA) and its amended provisions under PDPA 2024, we are committed to complying with all legal requirements regarding the handling of personal data in commercial transactions. This notice is issued to all suppliers using FGV's e-procurement platforms. We value your trust and are committed to managing your personal data responsibly, securely, and transparently.'

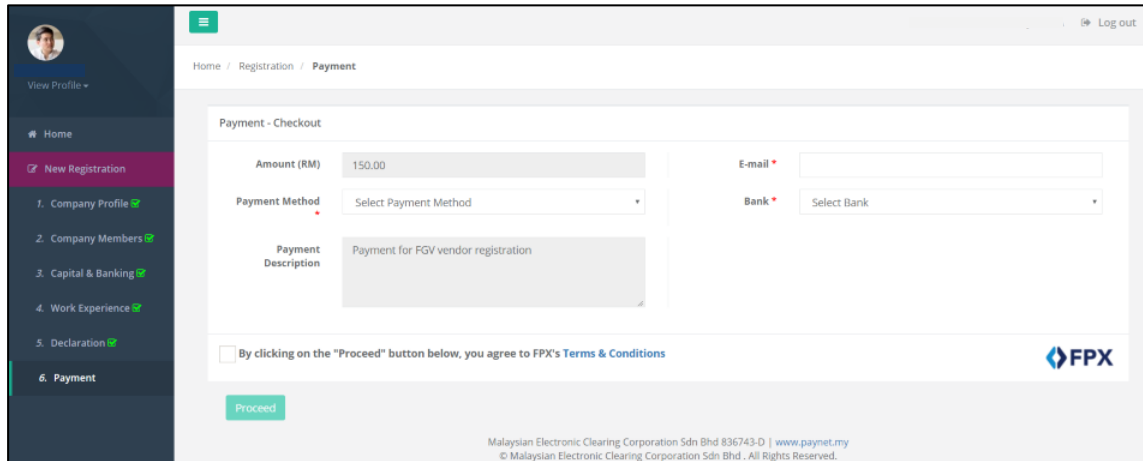


- Integrity Declaration

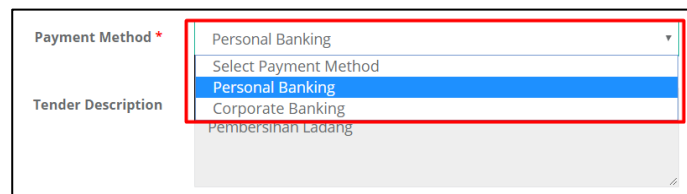
- Declaration

11. At Payment checkout page, user need to key-in on the following information:

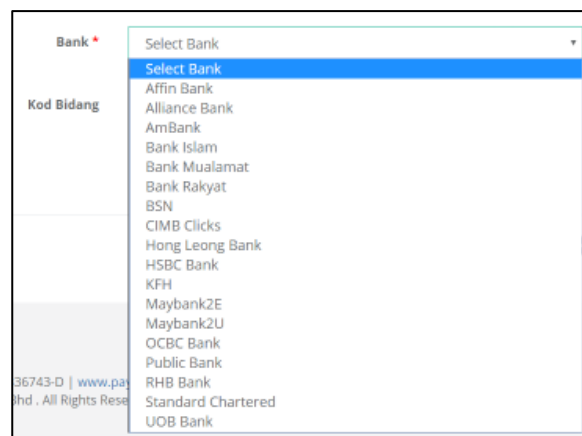
- User email
- Payment method (Personal Banking/Corporate Banking)
- Select Bank




12. Select Payment method (Personal Banking/Corporate Banking).



13. Select list of bank.




14. Tick checkbox “Agree to FPX’s Terms & Conditions” and click button **Proceed** for payment process.

☐ By clicking on the "Proceed" button below, you agree to FPX's [Terms & Conditions](#)


Proceed

Malaysian Electronic Clearing Corporation Sdn Bhd 836743-D | www.paynet.my
 © Malaysian Electronic Clearing Corporation Sdn Bhd . All Rights Reserved.

 View Profile +

Home / Registration / Payment

Payment - Checkout

Amount (RM) 150.00
 Payment Method Person
 Payment Description Payment

☒ By clicking on the "Proceed" button, you agree to FPX's [Terms & Conditions](#)

Proceed

Confirmation!
 You will be charged RM 1.00 for this transaction. Click OK to proceed.
 CANCEL OK


Malaysian Electronic Clearing Corporation Sdn Bhd 836743-D | www.paynet.my
 © Malaysian Electronic Clearing Corporation Sdn Bhd . All Rights Reserved.

Copyright FGV Holdings Berhad (Formerly known as Felda Global Ventures Holdings Berhad) (800165-P). All rights reserved © 2018

15. On Online Payment via FPX, login to online banking system.

Log in to Maybank2u.com online banking

Note:
 • You are in a secured site.



Phrase : work

Username:
 aqminc

Password:

Login

Don't have a Maybank2U account?
[Click here for information on opening an account](#)

16. Select respective account.

From account:
Merchant Name: FELDA GLOBAL VENTURES HOLDINGS
Payment Reference: 09592119
FPX Transaction ID: 1609191701300550
Amount: RM151.00
Fee Amount: RM0.00
GST Amount: RM0.00

17. Click button **Request for TAC** to complete the payment process.

From account:
Merchant Name: FELDA GLOBAL VENTURES HOLDINGS
Payment Reference: 09592119
FPX Transaction ID: 1609191701300550
Amount: RM151.00
Fee Amount: RM0.00
GST Amount: RM0.00
TAC: <input type="text" value="....."/> Request for TAC
Your TAC Request is successful Your TAC number will be sent to your registered mobile phone number

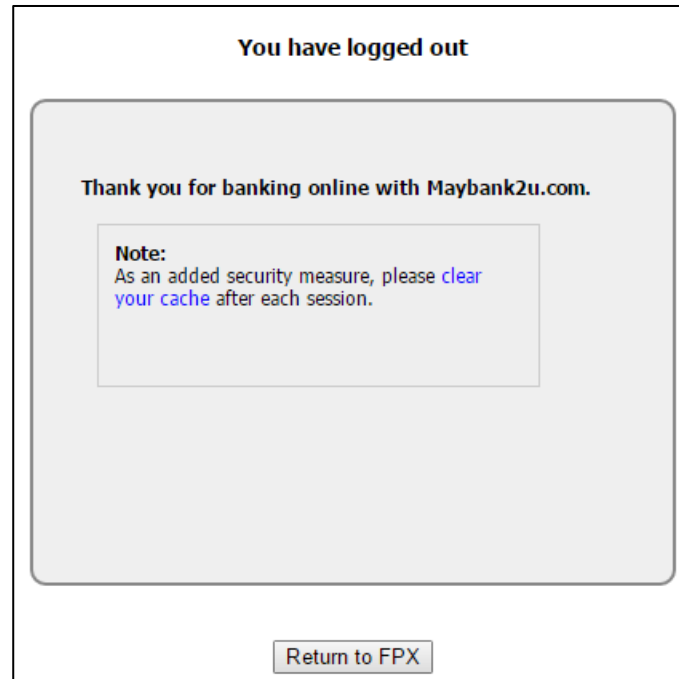


Alert. TAC number will be send to your registered mobile phone number

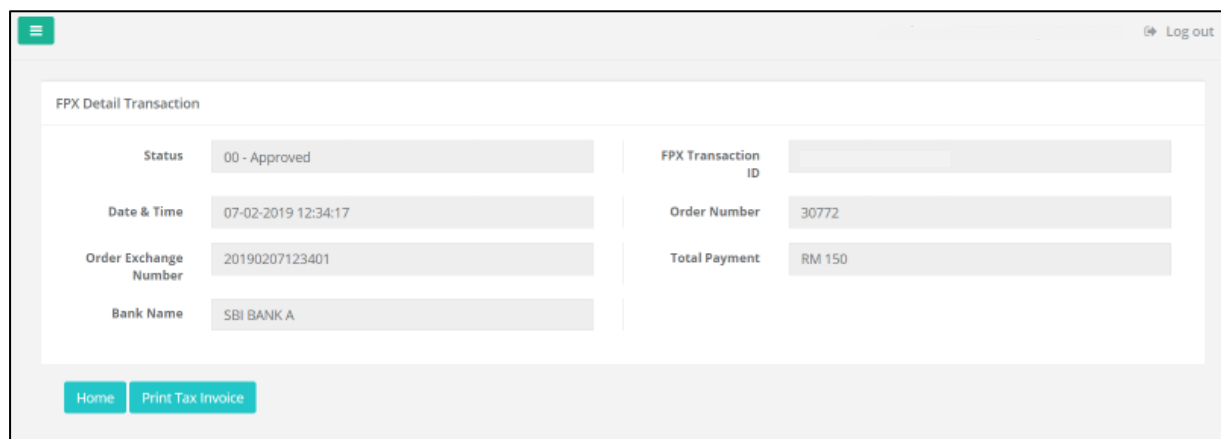
18. Once payment successful, click button **proceed**.

Status: Successful
Reference number: 3529951439
Transaction date:
Transaction time:
Amount: RM151.00
Fee Amount: RM0.00
GST Amount: RM0.00
From account
Buyer name:
Merchant Name: FELDA GLOBAL VENTURES HOLDINGS
Payment Reference: 09592119
FPX Transaction ID: 1609191701300550
New account balance:

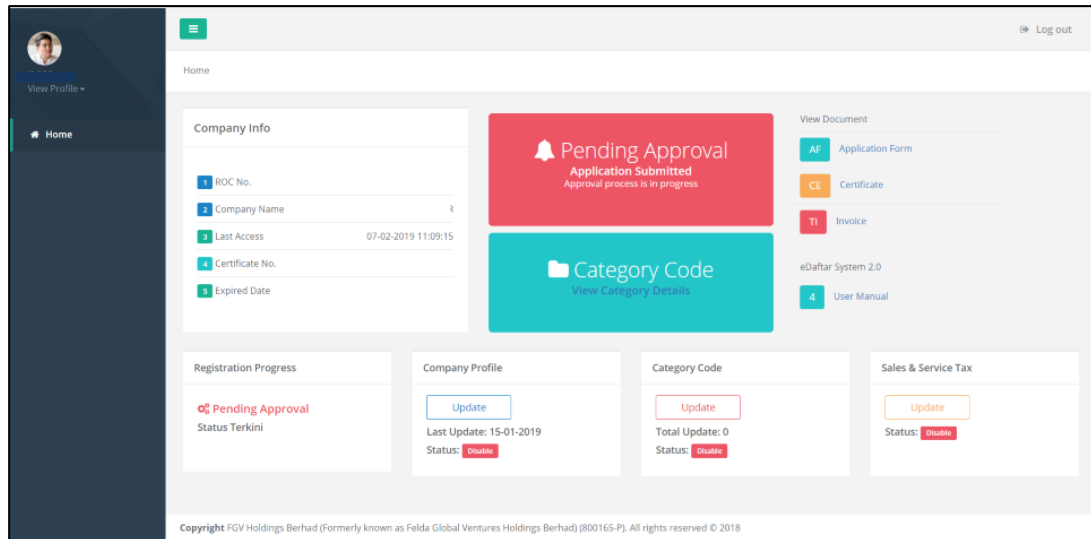
19. Click button **Return to FPX**



20. Once payment process completed. System will redirect to eDaftar FPX Detail Transaction. Click button **Print Invoice** to view and save payment receipt.



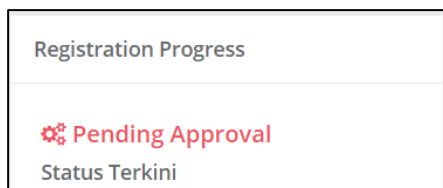
21. Return to Home eDaftar



22. Information at eDaftar Home menu

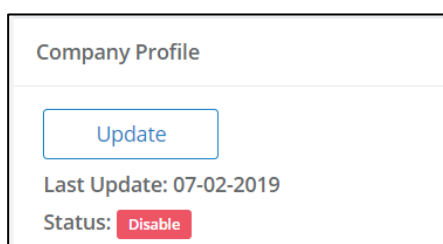
i. Registration Progress

Registration Progress section will shows current registration status.



ii. Company Profile

Company Profile section for vendor to update company general info and representative information. Status Enable only after application approved.



iii. Category Code

Please be informed that any addition or change of category codes can only be made after SIX (6) MONTHS from the issuance date of FGV Vendor Certificate and is limited to TWO (2) changes within a three-year period.

Kindly be reminded that vendors can only select

- Two (2) Main Category
- Three (3) Sub Category for each main category
- More than three (3) Activities

Category Code

Update

Total Update: 0

Status: Disable

iv. Sales and Service Tax

Sales & Service Tax (SST) section for vendor to update company SST info. Status Enable only after application approved.

Sales & Service Tax

Update

Status: Disable

v. Certificate Status

Certificate Status section for vendor to update certification and related information.

Certificate Status

Update

Remark: 1 Expired on Certificate

Status: Certificate Expired

vi. Confidentiality Agreement

Confidentiality Agreement section for vendor to agree and accept.

Confidentiality Agreement

Update

Date: N/A

Status: N/A

vii. No gifts, entertainment policy

No gifts, entertainment policy section for vendor to agree and accept.

No gifts, entertainment policy

Update

Date: N/A

Status: N/A

viii. PO terms and conditions

PO terms and conditions section for vendor to agree and accept.

PO Terms and Conditions

Update

Date: 26-06-2024

Status: Active



ix. Supplier Code of Conduct (SCOC)

Supplier Code of Conduct (SCOC) section for vendor to agree and accept.

Supplier Code of Conduct (SCOC)

Update

Date: N/A

Status: N/A  



x. Environmental Policy Statement

Environmental Policy Statement section for vendor to agree and accept.

Environmental Policy Statement

Update

Date: N/A

Status: N/A  



xi. Personal Data Protection Act (PDPA)

Personal Data Protection Act (PDPA) section for vendor to cancel registration.

Personal Data Protection Act (PDPA)

Update

Date: N/A

Status: N/A  

xii. Request Cancellation Registration

Request Cancellation Registration section for vendor to cancel registration.


Request Cancellation Registration

Apply

Date: N/A

Status: N/A

23. To view Invoice: Home > Invoice


View Profile +

Home

Company Info

1 ROC No.

2 Company Name

3 Last Access 07-02-2019 12:55:15

4 Certificate No.

5 Expired Date

Pending Approval

Application Submitted
Approval process is in progress

Category Code

View Category Details

View Document

AF Application Form

CE Certificate

TI Invoice

eDaftar System 2.0

4 User Manual

Registration Progress

Pending Approval
Status Terkini

Company Profile

Update

Last Update: 07-02-2019
Status: Disable

Category Code

Update

Total Update: 0
Status: Disable

Sales & Service Tax

Update


Status: Disable

Home / Tax Invoice

Tax Invoice

Show 25 entries

Showing 1 to 1 of 1 entries

ID	ROC	Description	Date	Amount (RM)	Action
1		Payment for FGV vendor registration	07-02-2019 12:50:16	150.00	


Previous 1 Next

24. View invoice or save invoice to PDF

Save PDF

Cancel

INVOICE



Company Name :

Street Address :

City, Postcode :

Telephone :

Invoice No :

Date :

07-02-2019

Description	Quantity	Rate (RM)	Amount (RM)
Payment for FGV vendor registration	1	150.00	150.00
		SST @ 0%	0.00
		TOTAL	150.00

FGV Holdings Berhad (001165-#)

(Formerly known as Felde Global Ventures Holdings Berhad)

Level 21, Wisma FGV, Jalan Raja Laut, 50350 Kuala Lumpur

T +603 2789 0000 | F +603 2789 0001

25. View Application Form: Home > Application Form

The screenshot displays the 'eDaftar System 2.0' interface. On the left, the 'Company Info' section contains a table with five rows:

No	Field Name	Value
1	ROC No.
2	Company Name
3	Last Access	31-01-2019 15:44:15
4	Certificate No.
5	Expired Date	14-01-2022

In the center, there are two teal-colored boxes. The top box shows a bell icon, '35 Months Remaining', 'Expired on: 14-01-2022', and 'Counting months to renew registration.' The bottom box shows a folder icon, 'Category Code', and 'View Category Details'.

On the right, the 'View Document' dropdown menu is open, listing four items: 'AF Application Form' (highlighted with a red rectangle), 'CE Certificate', 'TI Invoice', and 'User Manual'. Below the dropdown, the text 'eDaftar System 2.0' is visible.

Save PDF

FGV Vendor Registration

Payment Details

Payment Method	Transaction No	Amount
FPX		160.06

Company Details

ROC No:	
Company Name	
Company Type	
Date of Incorporation:	
Telephone No.:	
Fax No.:	
E-mail:	
Registered Address:	
Postcode/ Zipcode:	
City:	
State:	
Correspondence Address:	
Postcode/ Zipcode:	
City:	
State:	
Sap Code:	
Where Do You Hear About Us?:	

Certificate Details

Registration Date	Expired Date	Certificate No
09/07/2021	12/03/2027	

26. View Certificate: Home > Certificate

Home

Company Info

1 ROC No.
2 Company Name
3 Last Access 31-01-2019 15:44:15
4 Certificate No.
5 Expired Date 14-01-2022

35 Months Remaining
Expired on: 14-01-2022
Counting months to renew registration.

Category Code
View Category Details

View Document

AF Application Form
CE Certificate
TI Invoice

eDaftar System 2.0
4 User Manual

CERTIFICATE



FGV HOLDINGS BERHAD 800165-P

(Formerly known as Felda Global Ventures Holdings Berhad)

VENDOR REGISTRATION DECLARATION

REGISTRATION REFERENCE NO.

VALIDITY PERIOD

: B-01051800041-02

: 12/03/2025 - 12/03/2027

It is hereby acknowledged that the vendors set out below have been registered with FGV HOLDINGS BERHAD and are eligible to participate in quotation / tender offers at FGV Group Companies.

NAME AND REGISTERED ADDRESS


(Company No. : /)

CATEGORY CODE IS AS FOLLOW :

<u>CATEGORY CODE</u>	<u>DESCRIPTION</u>	<u>GRADE</u>
04 - Services	01 - Machinery & Vehicles Maintenance	
06 - Vehicle	01 - Vehicle	
06 - Vehicle	02 - Vehicle Body Building	
06 - Vehicle	03 - Vehicle Spare Parts and Accessories	

Important:

Application for renewal of certificate shall be made at least 30 days before the expiry date of the certificate.



Issued Date: 12/03/2025


27. To reset password: Home > Profile

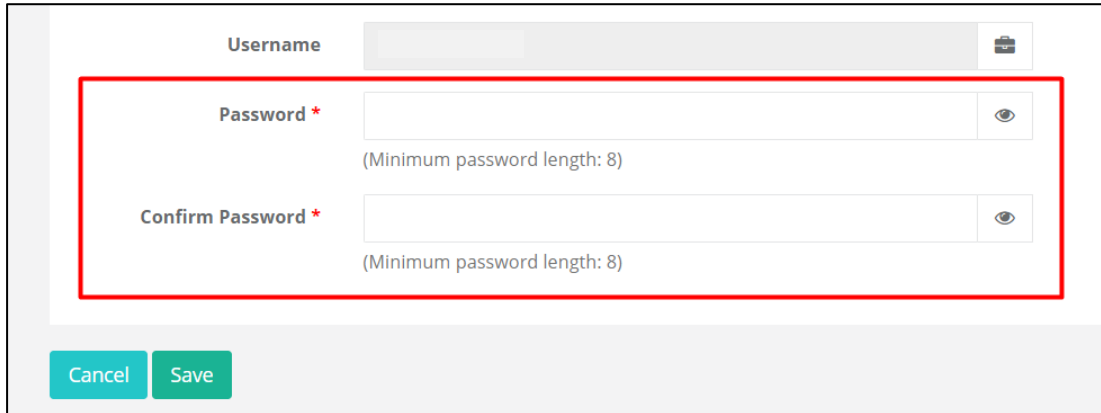
The screenshot displays the user manual for the eDaftar System 2.0. The interface features a dark blue sidebar on the left with the FGV logo and navigation links: Home, View Profile, Profile (highlighted with a red box), and Log out. The main content area has a light gray header with a home icon and the text "Log out". Below the header, the "Home" section contains four cards:

- Company Info**: A card showing registration details in a numbered list:
 - ROC No.
 - Company Name
 - Last Access: 10-02-2019 16:58:42
 - Certificate No.
 - Expired Date: 31-03-2019
- 48 Days Remaining**: A teal card with a bell icon indicating the expiration date of 31-03-2019 and a note about counting months for renewal.
- Category Code**: A teal card with a folder icon and a link to view category details.
- View Document**: A white card listing available documents: Application Form (AF), Certificate (CE), and Invoice (TI).


Below these cards, there are four status boxes arranged in a grid:

- Registration Progress**: Shows "Application Approved" in red and "Status Terkini".
- Company Profile**: Includes an "Update" button, "Last Update: 08-02-2019", and a status of "Enable".
- Category Code**: Includes an "Update" button, "Total Update: 0", and a status of "Disable".
- Sales & Service Tax**: Includes an "Update" button and a status of "Enable".


28. Update new password and click button 





Username

Password * 

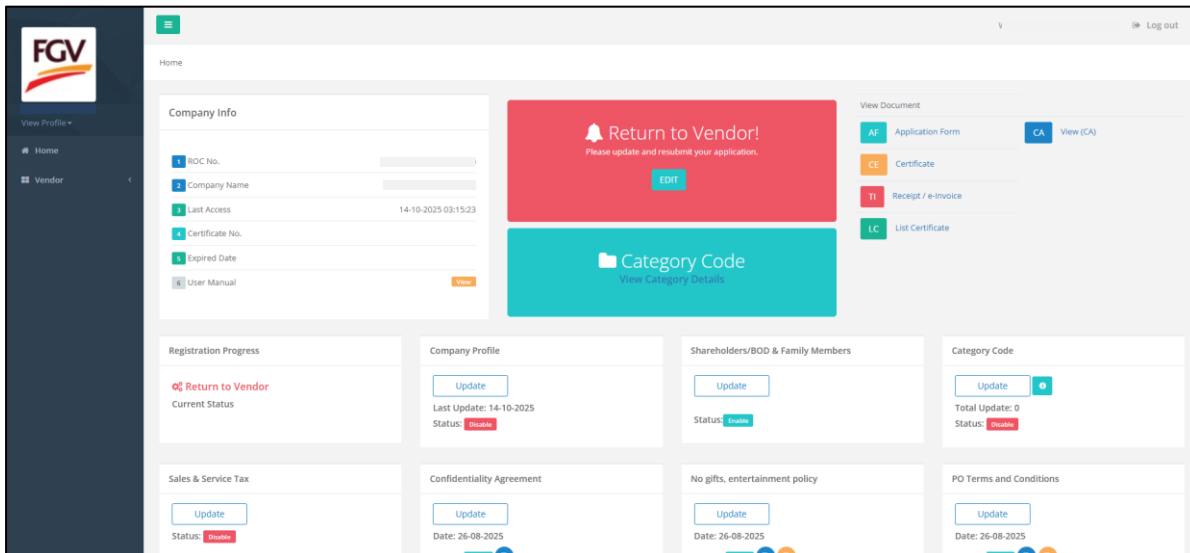
(Minimum password length: 8)

Confirm Password * 

(Minimum password length: 8)

29. For Application Reject. Click  button to update application.



Home

View Profile

Company Info


1. ROC No.

2. Company Name

3. Last Access 14-10-2025 03:15:23


4. Certificate No.

5. Expired Date


6. User Manual 

Return to Vendor!


Please update and resubmit your application.



Category Code



View Document


AF Application Form 

CE Certificate

TI Receipt / e-Invoice


LC List Certificate

Registration Progress


 Return to Vendor

Current Status


Company Profile




Last Update: 14-10-2025


Status: 

Shareholders/BOD & Family Members




Status: 


Category Code




Total Update: 0


Status: 

Sales & Service Tax




Status: 

Confidentiality Agreement




Date: 26-08-2025

No gifts, entertainment policy



Date: 26-08-2025

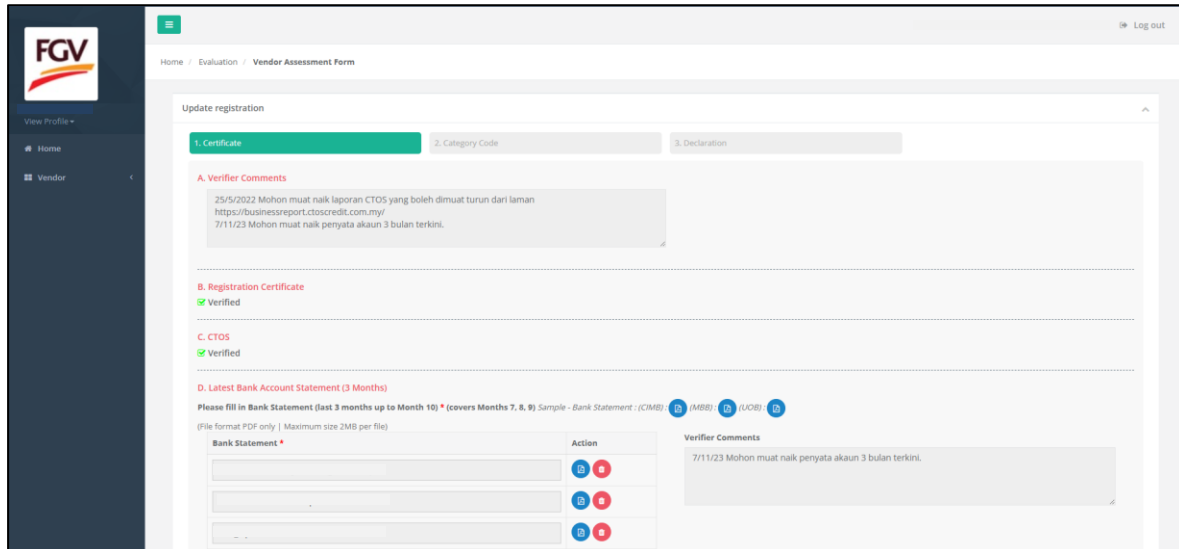
PO Terms and Conditions



Date: 26-08-2025

Log out

- Update Certificate info.



Update registration

1. Certificate 2. Category Code 3. Declaration

A. Verifier Comments

25/5/2022 Mohon muat naik laporan CTOS yang boleh dimuat turun dari laman <https://businessreport.ctoscredit.com.my/>
7/11/23 Mohon muat naik penyata akaun 3 bulan terkini.







B. Registration Certificate
✓ Verified

C. CTOS
✓ Verified

D. Latest Bank Account Statement (3 Months)

Please fill in Bank Statement (last 3 months up to Month 10) * (covers Months 7, 8, 9) Sample - Bank Statement : (CIMB) (MBB) (IOB) (LOB)

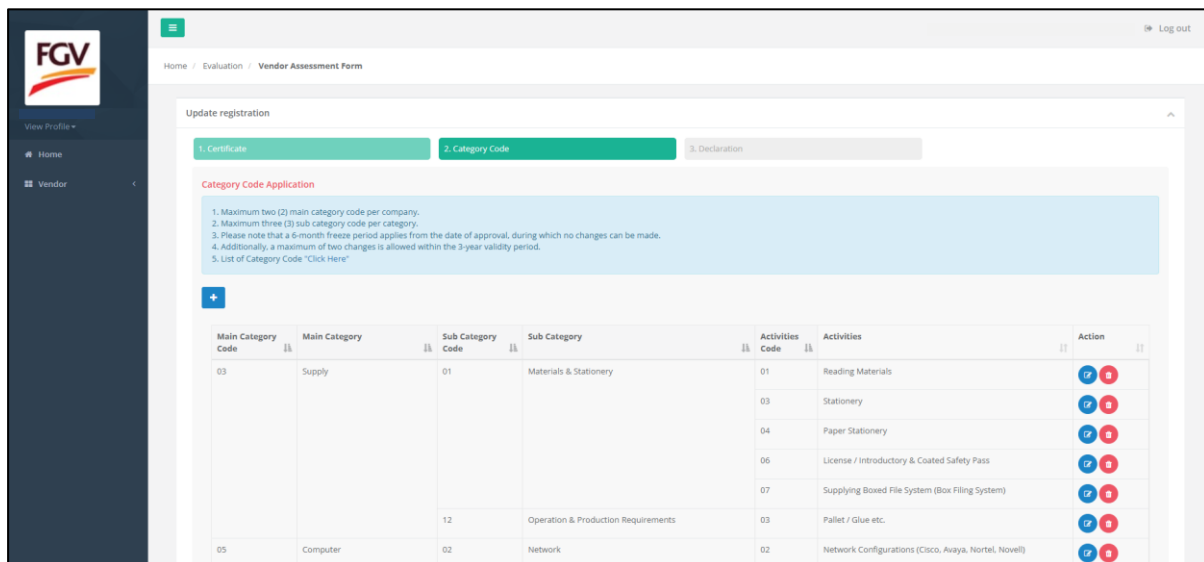
(File format PDF only | Maximum size 2MB per file)

Bank Statement *	Action
	 
	 
	 

Verifier Comments

7/11/23 Mohon muat naik penyata akaun 3 bulan terkini.

- Update Category Code info.

















Update registration

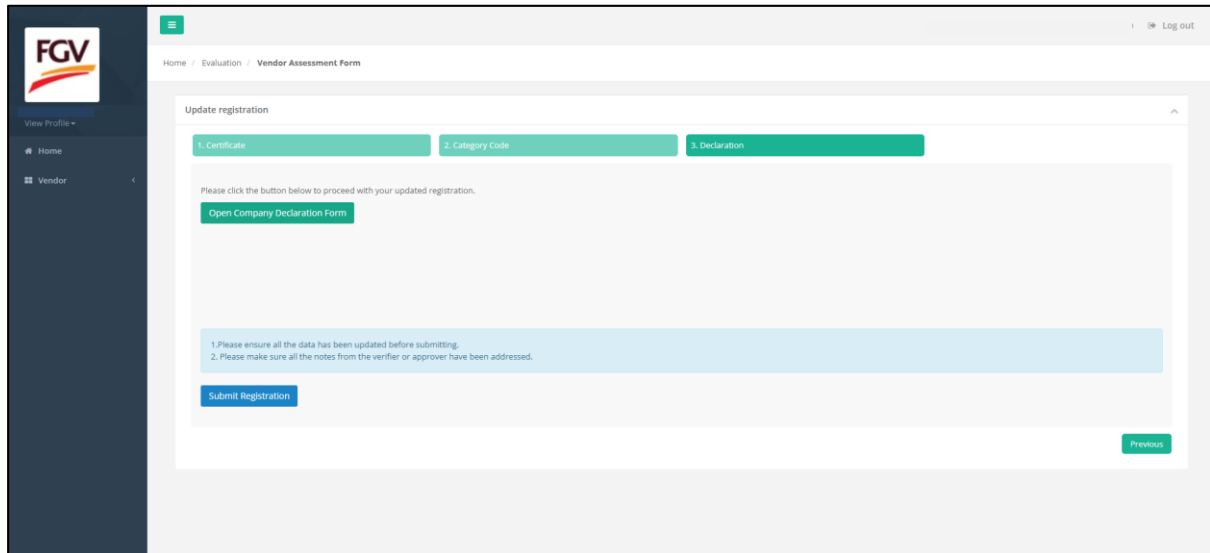
1. Certificate 2. Category Code 3. Declaration

Category Code Application

1. Maximum two (2) main category code per company.
2. Maximum three (3) sub category code per category.
3. Please note that a 6-month freeze period applies from the date of approval, during which no changes can be made.
4. Additionally, a maximum of two changes is allowed within the 3-year validity period.
5. List of Category Code "Click Here"

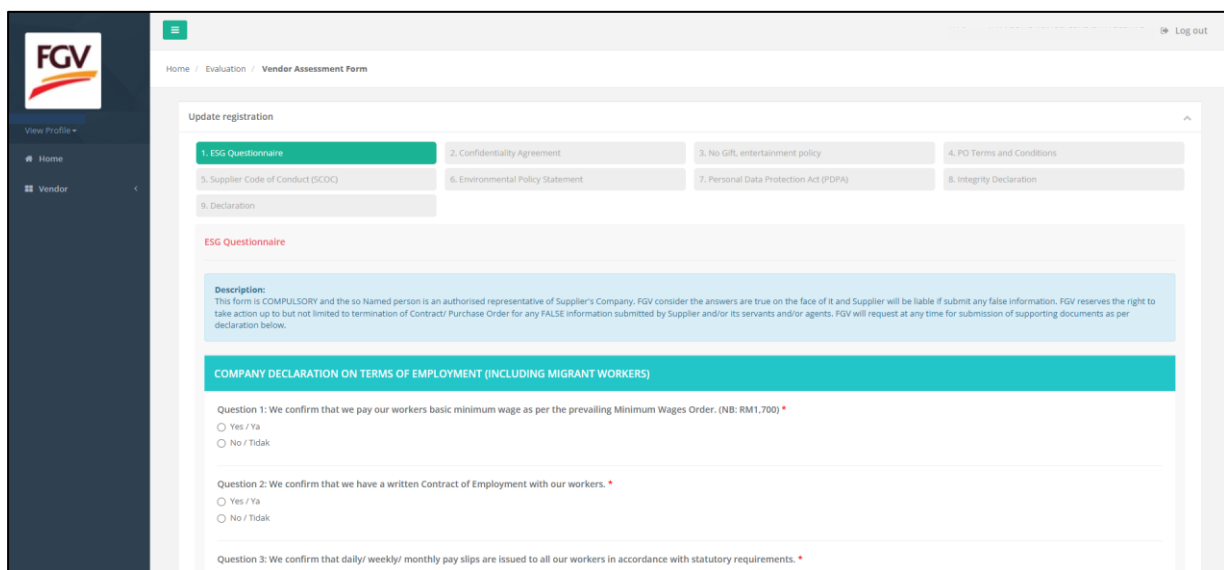
Main Category Code	Main Category	Sub Category Code	Sub Category	Activities Code	Activities	Action
03	Supply	01	Materials & Stationery	01	Reading Materials	 
				03	Stationery	 
				04	Paper Stationery	 
				06	License / introductory & Coated Safety Pass	 
				07	Supplying Boxed File System (Box Filing System)	 
		12	Operation & Production Requirements	03	Pallet / Glue etc.	 
05	Computer	02	Network	02	Network Configurations (Cisco, Avaya, Nortel, Novell)	 

30. For Declaration click [Open Company Declaration Form](#) button to update declaration. To submit application, click [Submit Registration](#) .

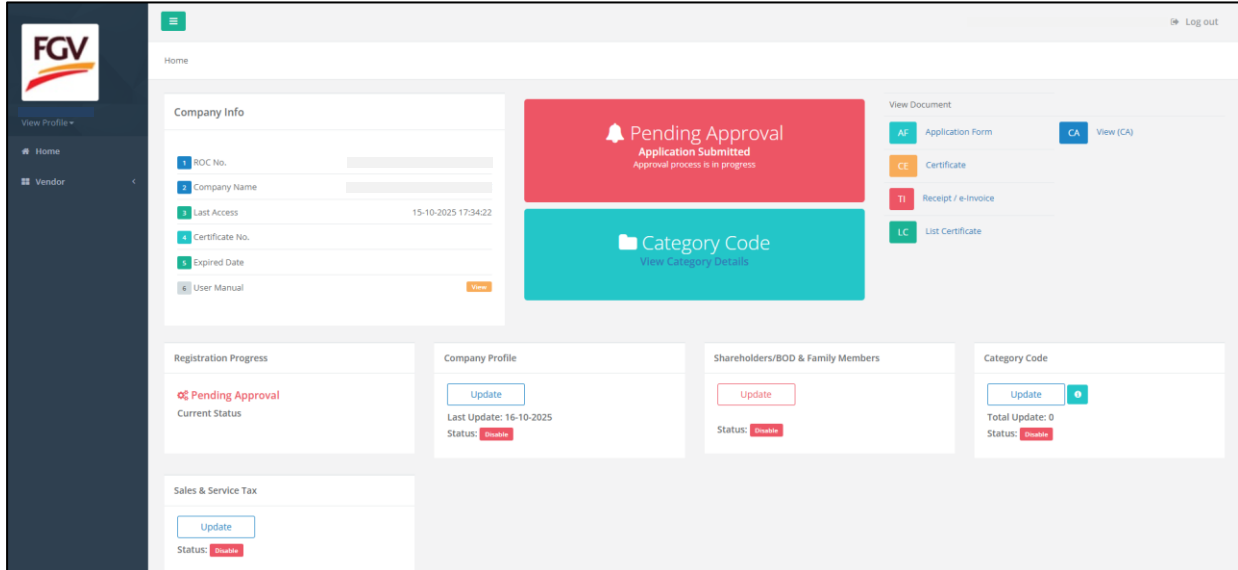



Note: Please ensure all the data has been updated before submitting and make sure all the notes from the verifier have been addressed.

- Update Declaration info.



31. After submit application, return to Home.



The screenshot shows the FGV eDaftar Home page. The left sidebar contains the FGV logo and navigation links for 'View Profile', 'Home', and 'Vendor'. The main content area is titled 'Home' and features a 'Company Info' section with fields for ROC No., Company Name, Last Access (15-10-2025 17:34:22), Certificate No., Expired Date, and User Manual. A large red banner in the center reads 'Pending Approval Application Submitted' with the subtext 'Approval process is in progress'. Below this is a teal banner for 'Category Code' with the subtext 'View Category Details'. To the right, there's a 'View Document' section with links for Application Form (AF), Certificate (CE), Receipt / e-Invoice (TI), and List Certificate (LC). The bottom section contains four cards: 'Registration Progress' (Pending Approval, Current Status), 'Company Profile' (Last Update: 16-10-2025, Status: Disable), 'Shareholders/BOD & Family Members' (Status: Disable), and 'Category Code' (Total Update: 0, Status: Disable). Each card has an 'Update' button.



Note: Application will be processed within 11 working days