



MANUAL – eDaftar (Vendor) NEW VENDOR REGISTRATION

**October 2025
Version 2.2**



1. At eDaftar login screen, click butto.. registration.

Register as FGV vendor

to proceed new vendor

EN BM

FGV

eDaftar System 2.0

Company Registration Number

Password

Log In

Forgot password? (Click to reset)

Do not have an account (Vendor)?

Register as FGV vendor

Welcome to eDaftar System 2.0

eDaftar System 2.0 is a one stop centre for FGV vendor registration system. The journey of a thousand miles begins with one step. Become a vendor for FGV Holdings Berhad today.

User Manual 1: New Vendor Registration
User Manual 2: Renew Vendor Registration
User Manual 3: Vendor Update Category Code
User Manual 4: Foreign Vendor User Manual
User Manual 5: Update Confidentiality Agreement (CA)
User Manual 6: Forgot password
User Manual 7: Policy
User Manual 8: Update Bank Code

Category Code: List of Category Code
FGV eP Portal : Invitation to Tender
Templat Kontrak TKA (Kontraktor)
Templat Kontrak Tempatan (Kontraktor)



FGV HOLDINGS BERHAD
GROUP PROCUREMENT
LEVEL 13, EAST WING, WISMA FGV,
JALAN RAJA LAUT,
50350 KUALA LUMPUR, MALAYSIA

For registration inquiries, please email to:
scrm@fgvholdings.com

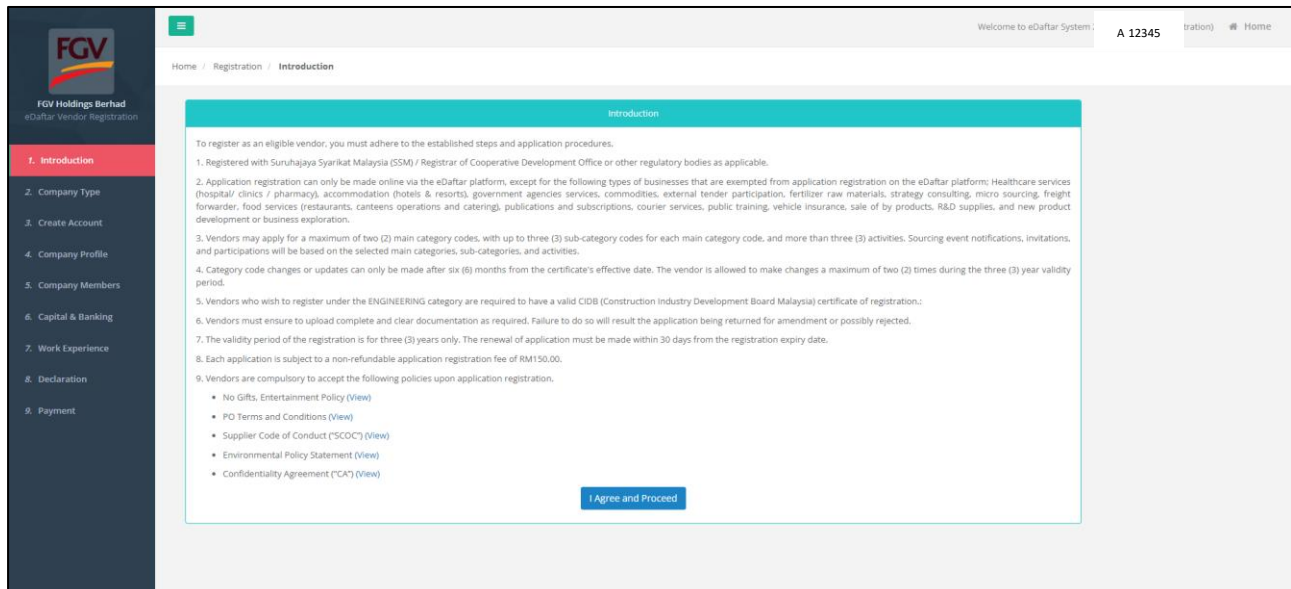
Hotline:
03-2789 0268 / 03-2789 0269
Working hours: 9:00 AM to 5:00 PM
Break time (Monday to Thursday): 1:00 PM to 2:00 PM



Information

| Flag | Description |
|---|---|
|  EN  BM | eDaftar support multiple languages: 1. EN – English 2. BM – Bahasa Malaysia |

2. Fully read FGV Vendor Registration Terms & Conditions and click button  to proceed.



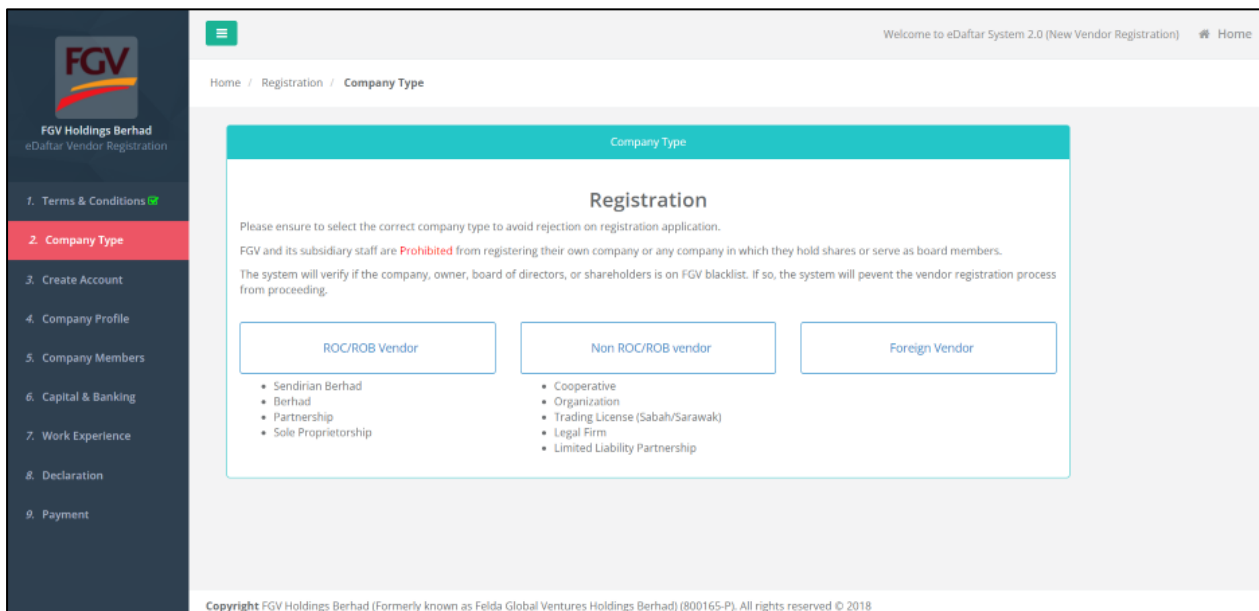
The screenshot shows the 'Introduction' page of the FGV eDaftar Vendor Registration system. The left sidebar contains a menu with items: 1. Introduction (highlighted), 2. Company Type, 3. Create Account, 4. Company Profile, 5. Company Members, 6. Capital & Banking, 7. Work Experience, 8. Declaration, 9. Payment. The main content area is titled 'Introduction' and contains the following text:

To register as an eligible vendor, you must adhere to the established steps and application procedures.

1. Registered with Suruhajaya Syarikat Malaysia (SSM) / Registrar of Cooperative Development Office or other regulatory bodies as applicable.
2. Application registration can only be made online via the eDaftar platform, except for the following types of businesses that are exempted from application registration on the eDaftar platform: Healthcare services (hospital/ clinics / pharmacy), accommodation (hotels & resorts), government agencies services, commodities, external tender participation, fertilizer raw materials, strategy consulting, micro sourcing, freight forwarder, food services (restaurants, canteens operations and catering), publications and subscriptions, courier services, public training, vehicle insurance, sale of by products, R&D supplies, and new product development or business exploration.
3. Vendors may apply for a maximum of two (2) main category codes, with up to three (3) sub-category codes for each main category code, and more than three (3) activities. Sourcing event notifications, invitations, and participations will be based on the selected main categories, sub-categories, and activities.
4. Category code changes or updates can only be made after six (6) months from the certificate's effective date. The vendor is allowed to make changes a maximum of two (2) times during the three (3) year validity period.
5. Vendors who wish to register under the ENGINEERING category are required to have a valid CIDB (Construction Industry Development Board Malaysia) certificate of registration.
6. Vendors must ensure to upload complete and clear documentation as required. Failure to do so will result the application being returned for amendment or possibly rejected.
7. The validity period of the registration is for three (3) years only. The renewal of application must be made within 30 days from the registration expiry date.
8. Each application is subject to a non-refundable application registration fee of RM150.00.
9. Vendors are compulsory to accept the following policies upon application registration.
 - No Gifts, Entertainment Policy (View)
 - PO Terms and Conditions (View)
 - Supplier Code of Conduct ("SCOC") (View)
 - Environmental Policy Statement (View)
 - Confidentiality Agreement ("CA") (View)

At the bottom of the main content area, there is a button labeled 'I Agree and Proceed'.

3. On the Company Type page, please refer to table information below for company type reference.



The screenshot shows the 'Company Type' page of the FGV eDaftar Vendor Registration system. The left sidebar contains a menu with items: 1. Terms & Conditions, 2. Company Type (highlighted), 3. Create Account, 4. Company Profile, 5. Company Members, 6. Capital & Banking, 7. Work Experience, 8. Declaration, 9. Payment. The main content area is titled 'Company Type' and contains the following text:

Registration

Please ensure to select the correct company type to avoid rejection on registration application.

FGV and its subsidiary staff are **Prohibited** from registering their own company or any company in which they hold shares or serve as board members.

The system will verify if the company, owner, board of directors, or shareholders is on FGV blacklist. If so, the system will prevent the vendor registration process from proceeding.

| ROC/ROB Vendor | Non ROC/ROB vendor | Foreign Vendor |
|--|---|----------------|
| <ul style="list-style-type: none"> • Sendirian Berhad • Berhad • Partnership • Sole Proprietorship | <ul style="list-style-type: none"> • Cooperative • Organization • Trading License (Sabah/Sarawak) • Legal Firm • Limited Liability Partnership | |

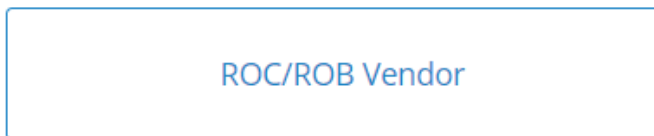
At the bottom of the page, there is a copyright notice: Copyright FGV Holdings Berhad (Formerly known as Felida Global Ventures Holdings Berhad) (800165-P). All rights reserved © 2018.




Information

| Button | Company Type |
|--|--|
| ROC/ROB Vendor (Integration with SSM e-Info System) | <ol style="list-style-type: none"> 1. Sdn Bhd 2. Bhd 3. Partnership 4. Sole Proprietorship |
| Not ROC/ROB Vendor | <ol style="list-style-type: none"> 1. Cooperative 2. Organization 3. Trading License (Sabah/Sarawak) 4. Legal Firm 5. Limited Liability Partnership |
| Foreign Vendor | <ol style="list-style-type: none"> 1. Refer to "Foreign Vendor User Manual" |

4. For company registered with SSM, please click button ROC/ROB Vendor to proceed.



5. At SSM Company Info page please select company type, key-in company ROC number and select button  to proceed purchasing company profile.

SSM Company Info

NOTICE

- Please purchase your company profile to proceed with registration.
- 'ROC Number' entered will serve as a 'Login ID' to log into the system.
- Click the 'Search' button to proceed.
- * Indicates a required space.

Company Type *
Select Company Type

ROC Number *

(E.g. 123456-A, 987654-B)

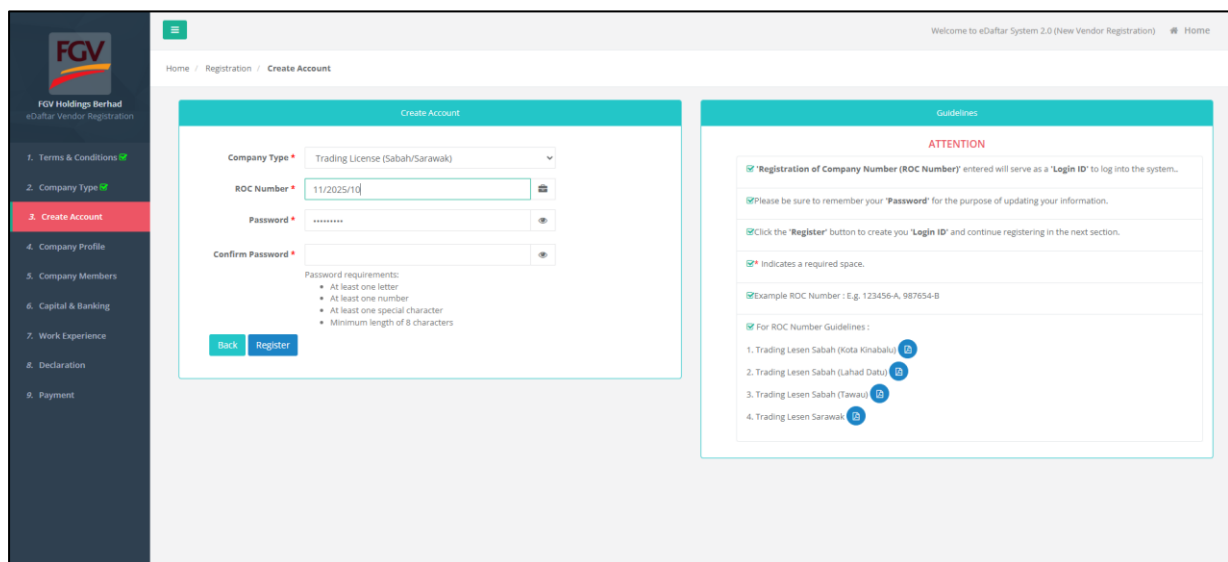
Back
Search

6. For guidance on purchasing SSM (e-Info), see: <https://www.ssm-cinfo.my/user-guide>.
7. For company not registered with SSM, please click button **Non ROC/ROB Vendor** to proceed.

Non ROC/ROB vendor

- Cooperative
- Organization
- Trading License (Sabah/Sarawak)
- Legal Firm
- Limited Liability Partnership

8. At Create Account page, key-in all the required fields and click button **Register** to create an account. There will be guidelines section given. For ROC number please follow as per guidelines given.








Please be sure to remember your 'Login ID' and 'Password' information.


eDaftar System will provide sample certification for each company type. As example, if vendor select company type “Trading License (Sabah/Sarawak)”, system will show sample certification as below:

☒ Example ROC Number : E.g. 123456-A, 987654-B

☒ For ROC Number Guidelines :

- Trading Lesen Sabah (Kota Kinabalu) 
- Trading Lesen Sabah (Lahad Datu) 
- Trading Lesen Sabah (Tawau) 
- Trading Lesen Sarawak 


Click icon to view sample certification.



NEGERI SABAH, MALAYSIA

ORDINAN PELESENAN PERDAGANGAN, 1948
(Ordinan No. 16 tahun 1948)

LESEN BERNIAGA



No. Akaun DBKK : **0008188003**
No. Permohonan :
No. Lesen :


Rujukan Cukai :
No. Geran :

Lesen adalah dengan ini diberi kepada orang atau orang-orang yang namanya tersebut di bawah yang berniaga sebagai

untuk menjalankan perniagaan

di Premis yang terletak di

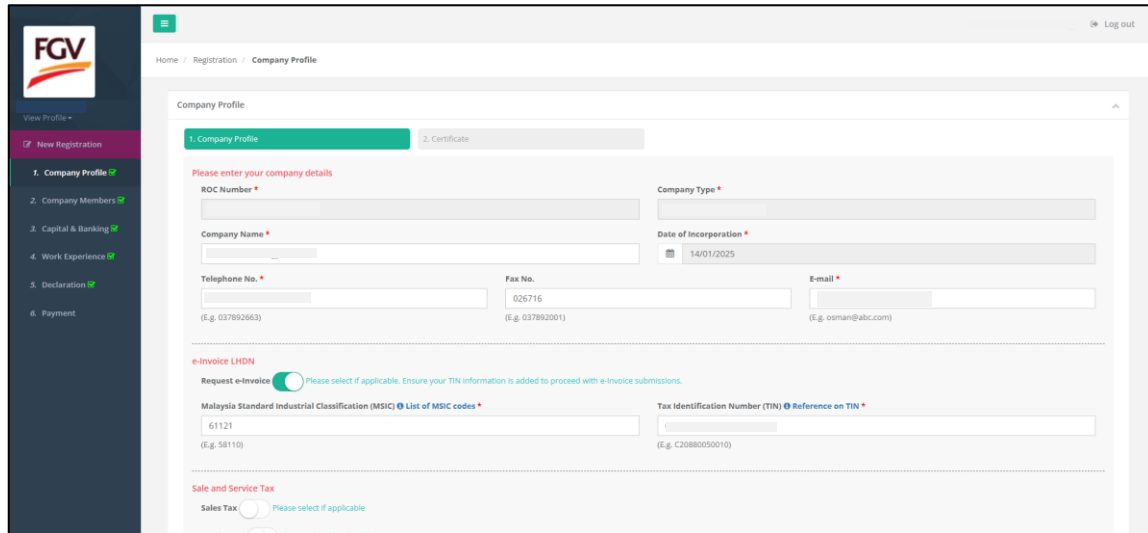
Lesen ini tamat pada **31 Disember, 2025**
Bayaran Lesen **RM 25.00 DUA PULUH LIMA RINGGIT SAHAJA**
Tarikh dikeluarkan **27/11/2024**

Pemilik atau Pekongsi


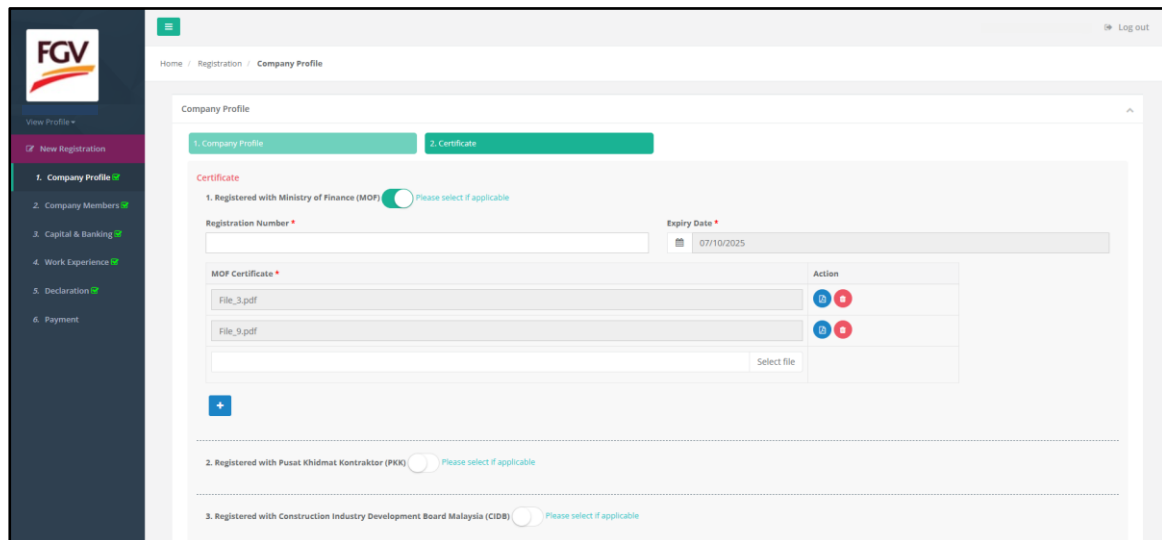
Pengurus atau Agen Penguasa

9. At Company Profile section, add **Company Profile**, **Company Secretary** and **Certificate** information. Also, add CTOS report if applicable.

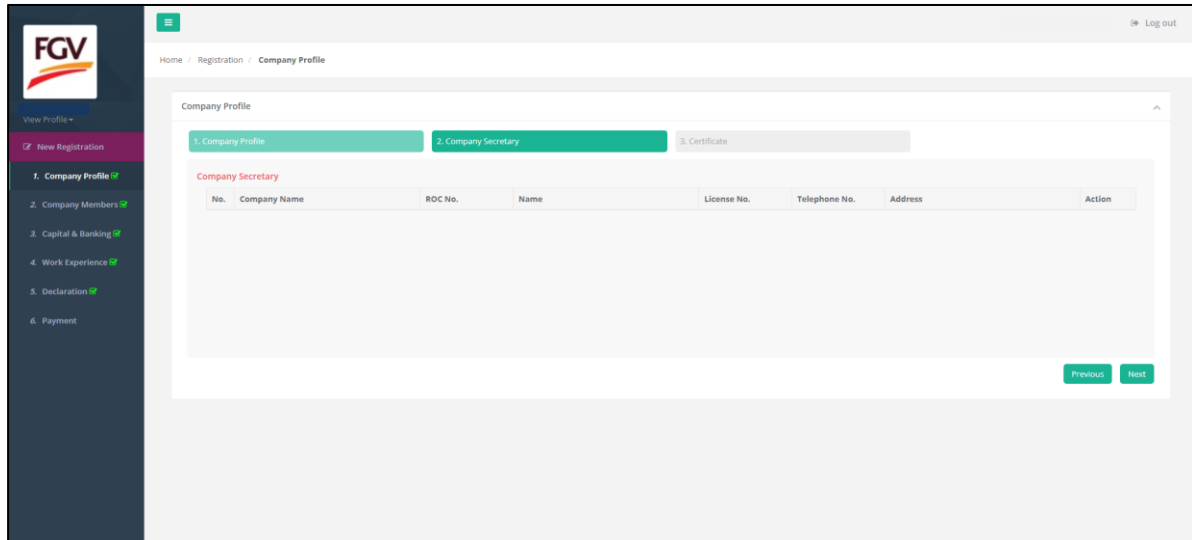
- Add Company Profile info.



- Add Certificate Info.



- Add Company Secretary info.



Company Profile

1. Company Profile 2. Company Secretary 3. Certificate

Company Secretary

| No. | Company Name | ROC No. | Name | License No. | Telephone No. | Address | Action |
|-----|--------------|---------|------|-------------|---------------|---------|--------|
| | | | | | | | + |

Previous Next






Company Secretary Tab available only for company type Bhd and Sdn Bhd

CTOS

Attached CTOS report if applicable

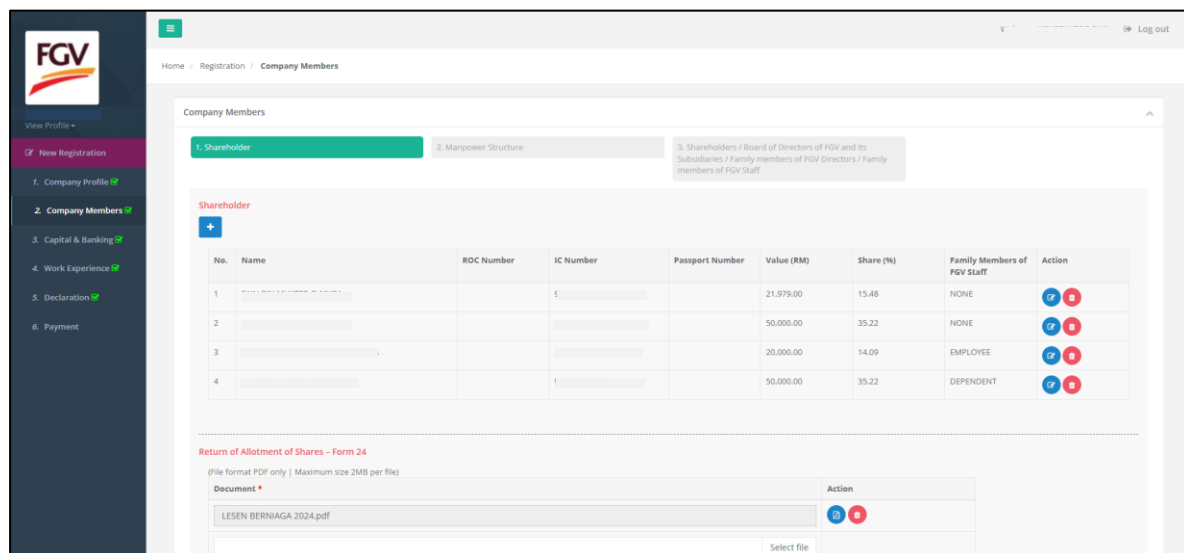
(File format PDF only | Maximum size 2MB per file) | [Example](#) | [Apply CTOS](#)

| CTOS | Action |
|----------------------|---|
| CTOS REPORT.pdf |   |
| <input type="text"/> | <input type="button" value="Select file"/> |



10. At Company Members section, add **Shareholder, Board of Director (BOD), Manpower Structure** and **Shareholders / Board of Director of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff** information and click button **Save & Continue**.

- Add Shareholders info.




Information

Rules: Family Members of FGV Staff

If “Family Member of FGV Staff” = Employee

- **SSM-registered vendors:** Update your SSM details and purchase the latest SSM profile (e-Info).
- **Non-SSM vendors:** Remove this entry to proceed.

If “Family Member of FGV Staff” = Family Member

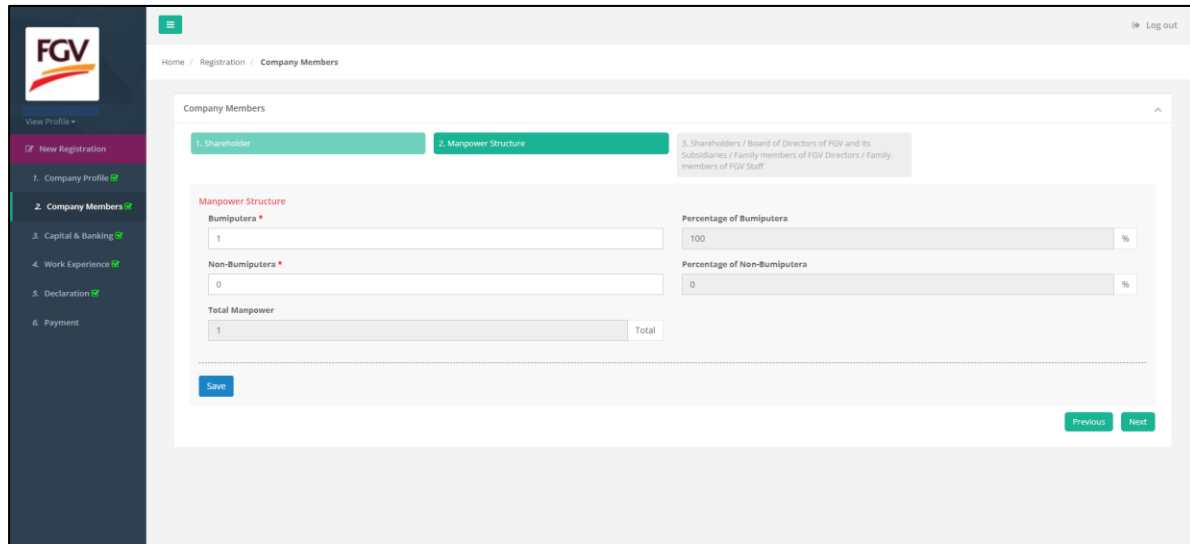
Complete the declaration under **Shareholders / Board of Directors of FGV and its Subsidiaries / Family Members of FGV Directors / Family Members of FGV Staff**, then continue.



Alert Messages:

- The company’s shareholder/Board of Directors is an FGV staff member. In accordance with the FGV Code of Business Conduct and Ethics (CoBCE), FGV staff are prohibited from registering their own company in eDaftar.
- The company’s Shareholder/Board of Directors has a family relationship with FGV staff member. Please ensure that the Family Member Declaration is updated by clicking the Edit button and filling in the required information to proceed.

- Add Manpower Structure info.



Company Members

1. Shareholder 2. Manpower Structure 3. Shareholders / Board of Directors of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff

Manpower Structure

Bumiputera *

1

Percentage of Bumiputera

100 %

Non-Bumiputera *

0

Percentage of Non-Bumiputera

0 %

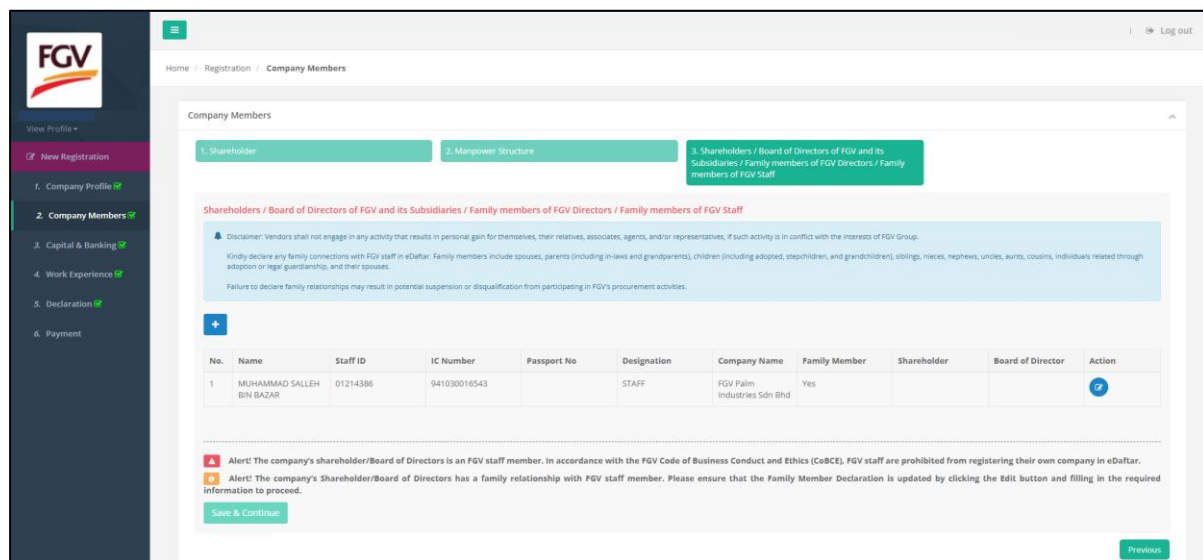
Total Manpower

1 Total

Save

Previous Next

- Add Shareholders / Board of Director of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff info.




Company Members

1. Shareholder 2. Manpower Structure 3. Shareholders / Board of Directors of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff

Shareholders / Board of Directors of FGV and its Subsidiaries / Family members of FGV Directors / Family members of FGV Staff

Disclaimer: Vendors shall not engage in any activity that results in personal gain for themselves, their relatives, associates, agents, and/or representatives, if such activity is in conflict with the interests of FGV Group. Kindly declare any family connections with FGV staff in eDaftar. Family members include spouses, parents (including in-laws and grandparents), children (including adopted, stepchildren, and grandchildren), siblings, nieces, nephews, uncles, aunts, cousins, individuals related through adoption or legal guardianship, and their spouses. Failure to declare family relationships may result in potential suspension or disqualification from participating in FGV's procurement activities.

| No. | Name | Staff ID | IC Number | Passport No | Designation | Company Name | Family Member | Shareholder | Board of Director | Action |
|-----|---------------------------|----------|--------------|-------------|-------------|-----------------------------|---------------|-------------|-------------------|---|
| 1 | MUHAMMAD SALLEH BIN BAZAR | 01214386 | 941030016543 | | STAFF | FGV Palm Industries Sdn Bhd | Yes | | |  |

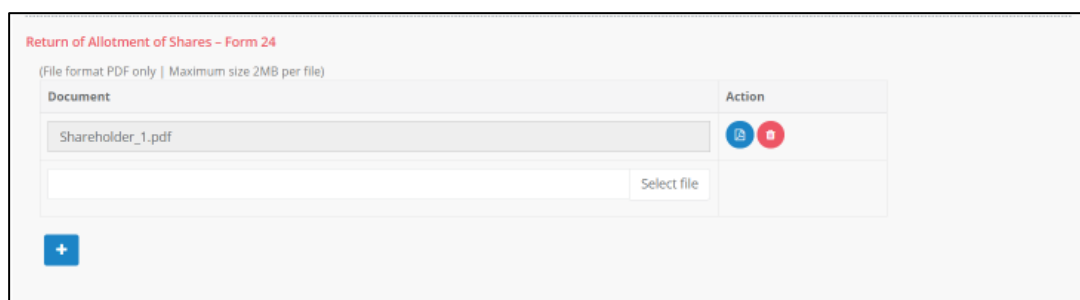
Alert: The company's shareholder/Board of Directors is an FGV staff member. In accordance with the FGV Code of Business Conduct and Ethics (CoBCE), FGV staff are prohibited from registering their own company in eDaftar.

Alert: The company's Shareholder/Board of Directors has a family relationship with FGV staff member. Please ensure that the Family Member Declaration is updated by clicking the Edit button and filling in the required information to proceed.

Save & Continue



Previous

11. For company not register with SSM, please upload file **Return of Allotment of Shares – Form 24**



Return of Allotment of Shares – Form 24

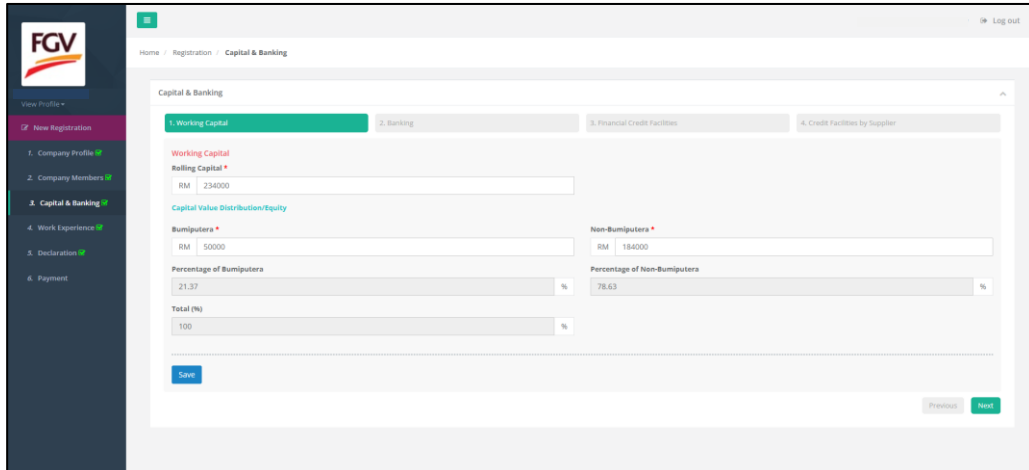
(File format PDF only | Maximum size 2MB per file)

| Document | Action |
|----------------------|--|
| Shareholder_1.pdf |   |
| <input type="text"/> | Select file |

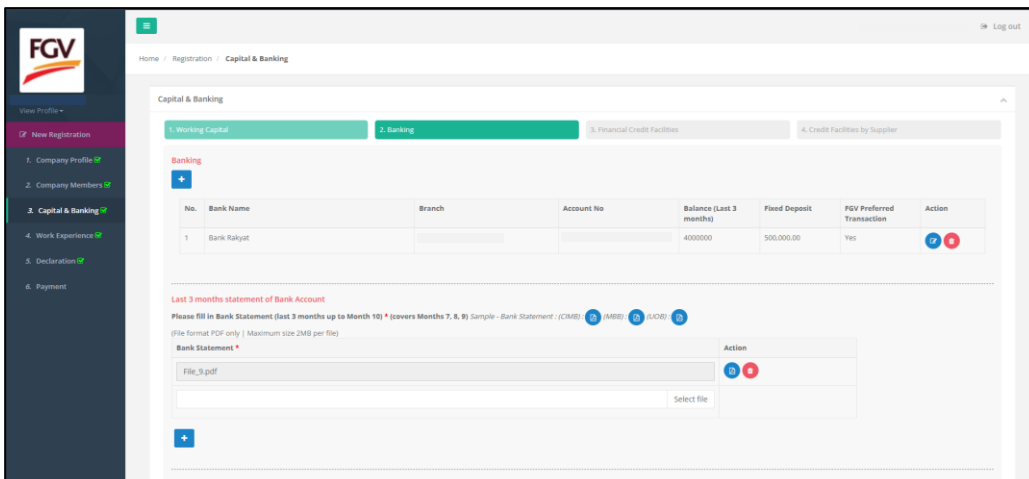
+

12. At Capital & Banking section, add **Working Capital, Banking, Financial Credit Facilities, and Credit Facilities by Supplier** information and click butt **Save & Continue** .

- Add Working Capital info.

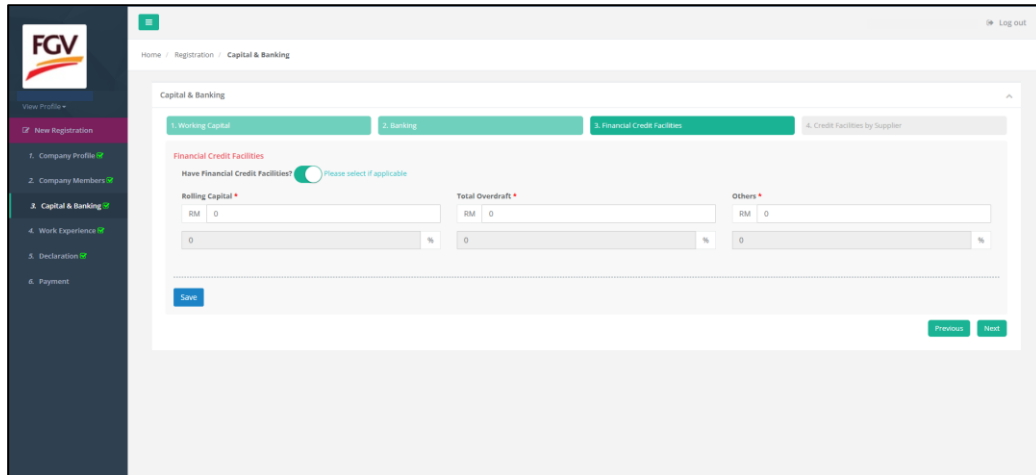


- Add Banking info



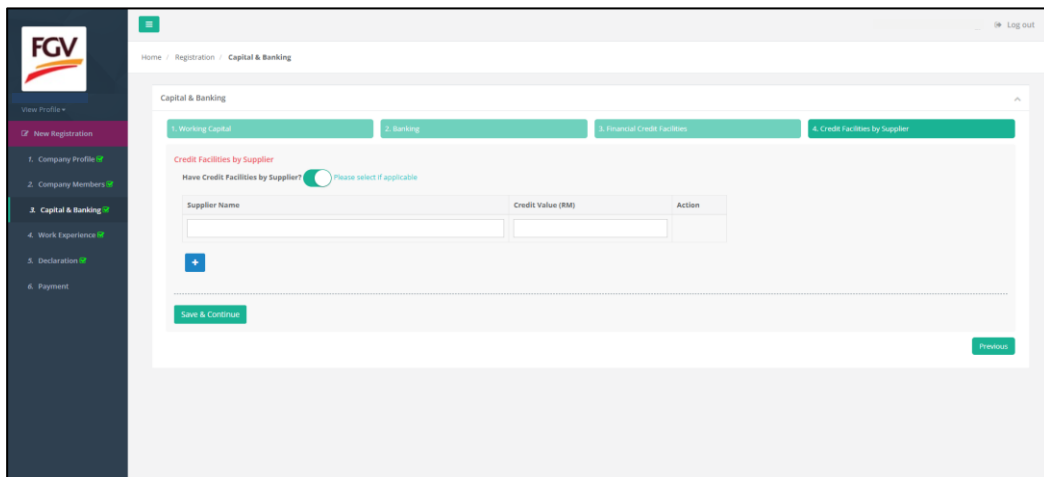

The system will automatically suggest the latest 3 months of bank statements for upload. Review the suggested months, then upload the corresponding statements

- Add Financial Credit Facilities info



The screenshot shows the 'Financial Credit Facilities' form within the 'Capital & Banking' section. The form includes a sidebar with navigation links: 'New Registration', 'Company Profile', 'Company Members', 'Capital & Banking' (selected), 'Work Experience', 'Declaration', and 'Payment'. The main content area has tabs for 'Working Capital', 'Banking', 'Financial Credit Facilities' (selected), and 'Credit Facilities by Supplier'. The 'Financial Credit Facilities' tab is active, showing a toggle for 'Have Financial Credit Facilities?' (set to 'On') and a 'Please select if applicable' instruction. Below this, there are three input fields: 'Rolling Capital' (RM 0), 'Total Overdraft' (RM 0), and 'Others' (RM 0). Each field has a percentage input below it. A 'Save' button is at the bottom left, and 'Previous' and 'Next' buttons are at the bottom right.

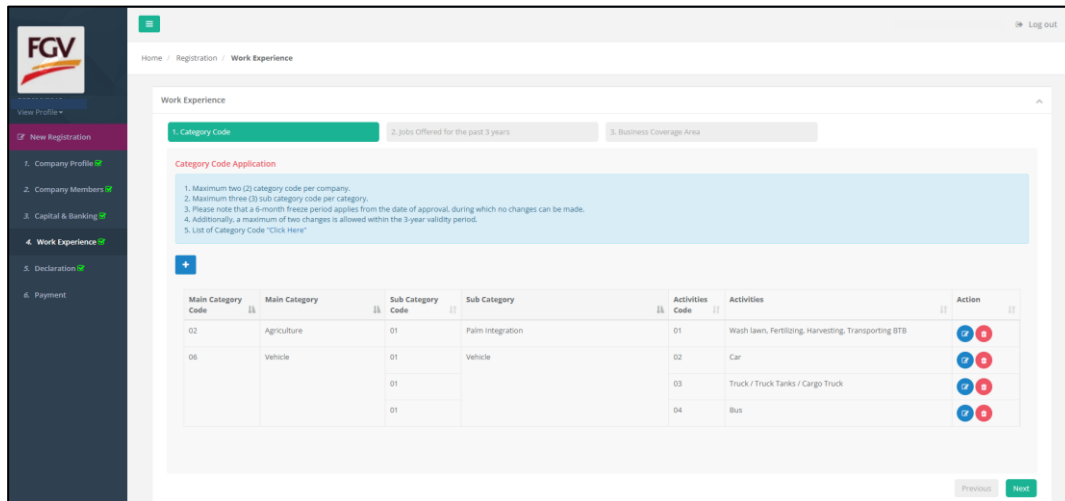
- Add Credit Facilities by Supplier.



The screenshot shows the 'Credit Facilities by Supplier' form within the 'Capital & Banking' section. The sidebar is the same as the previous screenshot. The main content area has tabs for 'Working Capital', 'Banking', 'Financial Credit Facilities', and 'Credit Facilities by Supplier' (selected). The 'Credit Facilities by Supplier' tab is active, showing a toggle for 'Have Credit Facilities by Supplier?' (set to 'On') and a 'Please select if applicable' instruction. Below this, there is a table with columns 'Supplier Name', 'Credit Value (RM)', and 'Action'. A blue '+' button is at the bottom left of the table. A 'Save & Continue' button is at the bottom left, and a 'Previous' button is at the bottom right.

13. At Work Experience section, add **Category Code**, **Job Offered for the past 3 years**, and **Business Coverage Area** information and click button .

- Add Category Code info.

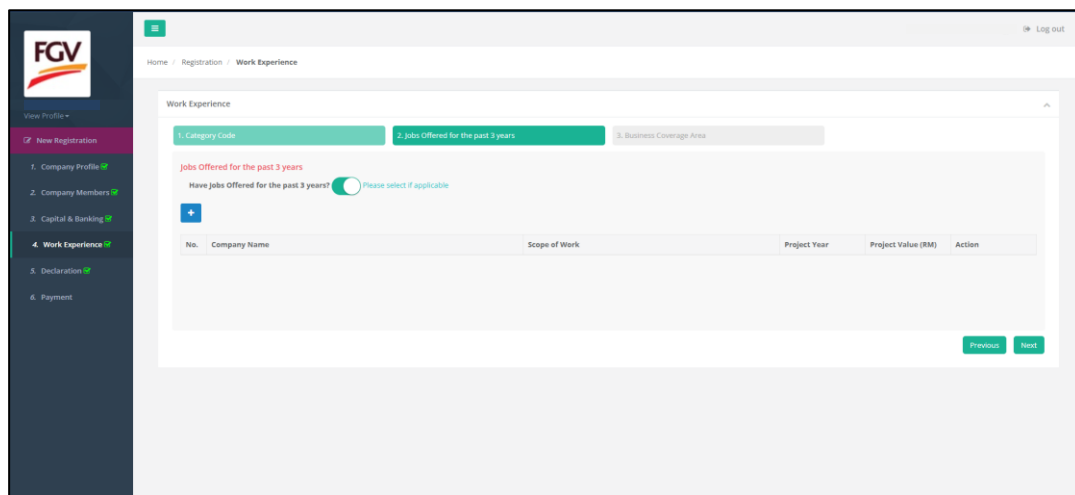


The screenshot shows the 'Work Experience' section of the FGV registration portal. The left sidebar contains a navigation menu with 'New Registration' selected. The main content area has three tabs: '1. Category Code' (active), '2. Jobs Offered for the past 3 years', and '3. Business Coverage Area'. Below the tabs, there is a 'Category Code Application' section with instructions: 1. Maximum two (2) category code per company, 2. Maximum three (3) sub category code per category, 3. Please note that a 6-month freeze period applies from the date of approval, during which no changes can be made, 4. Additionally, a maximum of two changes is allowed within the 3-year validity period, 5. List of Category Code "Click Here". Below the instructions is a table with columns: Main Category Code, Main Category, Sub Category Code, Sub Category, Activities Code, Activities, and Action. The table contains two rows of data: one for Agriculture (Main Category Code 02, Sub Category Code 01, Sub Category Palm Integration, Activities Code 01, Activities Wash lawn, Fertilizing, Harvesting, Transporting BTB) and one for Vehicle (Main Category Code 06, Sub Category Code 01, Sub Category Vehicle, Activities Code 02, Activities Car). The Action column for each row contains a blue plus icon and a red minus icon. At the bottom right of the form are 'Previous' and 'Next' buttons.



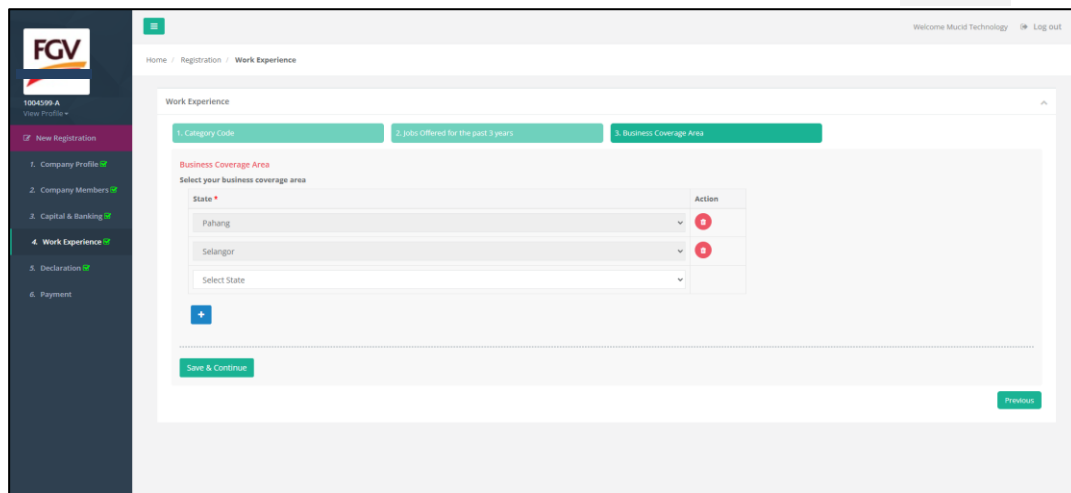
Note: Choose the correct category code according to your business nature, no amendment within 6 months.

- Add Job Offered for the past 3 years info.



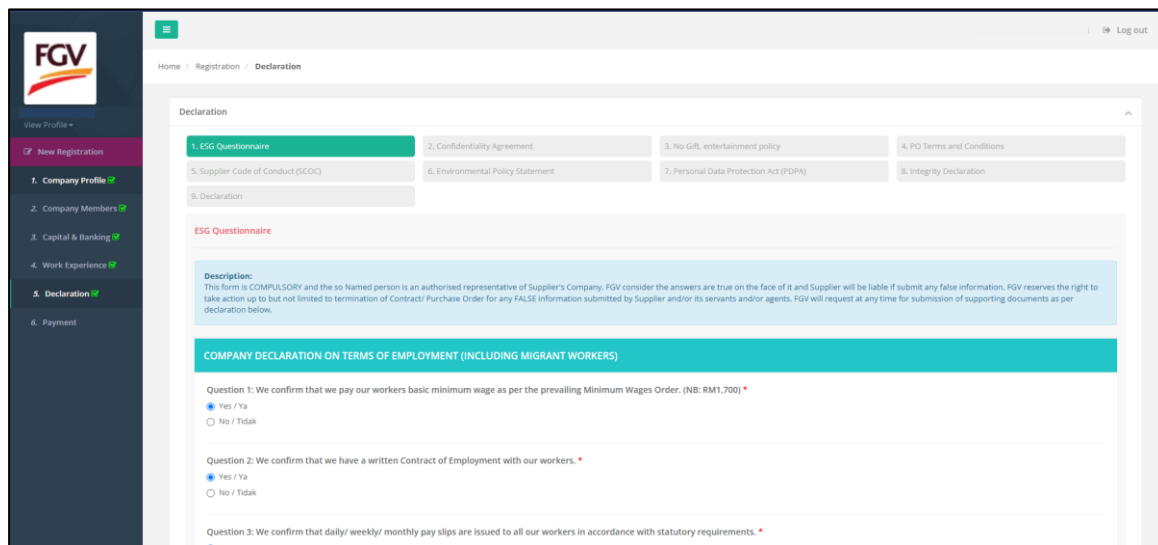
The screenshot shows the 'Work Experience' section of the FGV registration portal. The left sidebar contains a navigation menu with 'New Registration' selected. The main content area has three tabs: '1. Category Code', '2. Jobs Offered for the past 3 years' (active), and '3. Business Coverage Area'. Below the tabs, there is a 'Jobs Offered for the past 3 years' section with a toggle switch labeled 'Have jobs Offered for the past 3 years?' and a link 'Please select if applicable'. Below the toggle is a table with columns: No., Company Name, Scope of Work, Project Year, Project Value (RM), and Action. The table is currently empty. At the bottom right of the form are 'Previous' and 'Next' buttons.

- Add Business Coverage Area.

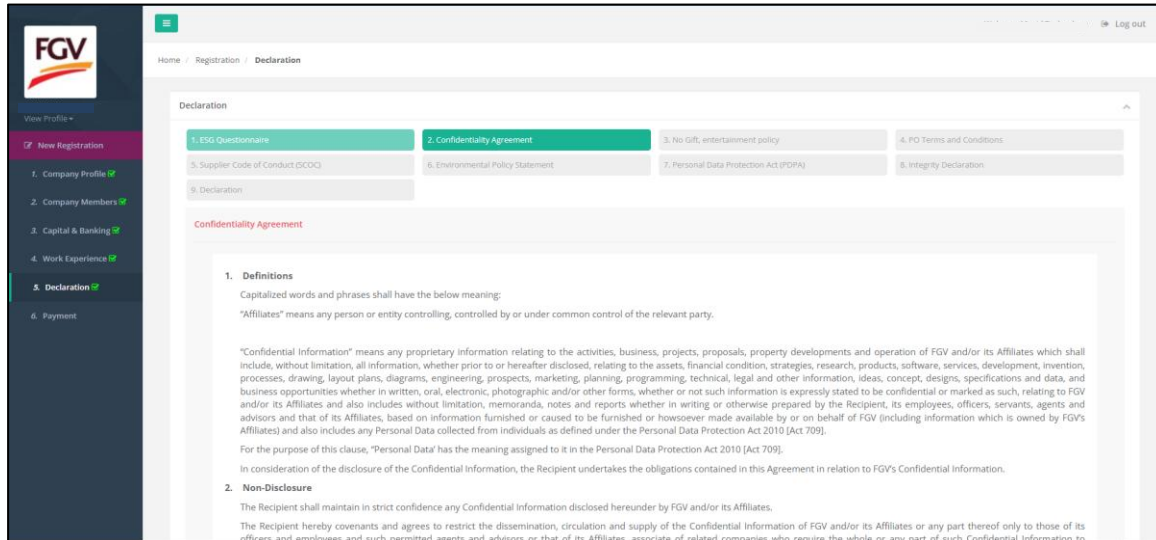


14. At Declaration section, add the following information and click but [Save & Continue](#).

- ESG Questionnaire



- Confidentiality Agreement



The screenshot shows the 'Declaration' section of the FGV eDaftar system. The left sidebar contains a navigation menu with 'New Registration' highlighted. The main content area displays a grid of declaration steps: 1. ESG Questionnaire, 2. Confidentiality Agreement (active), 3. No Gift, entertainment policy, 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration. Below the grid, the 'Confidentiality Agreement' section is expanded, showing the following text:

1. Definitions
Capitalized words and phrases shall have the below meaning:
"Affiliates" means any person or entity controlling, controlled by or under common control of the relevant party.

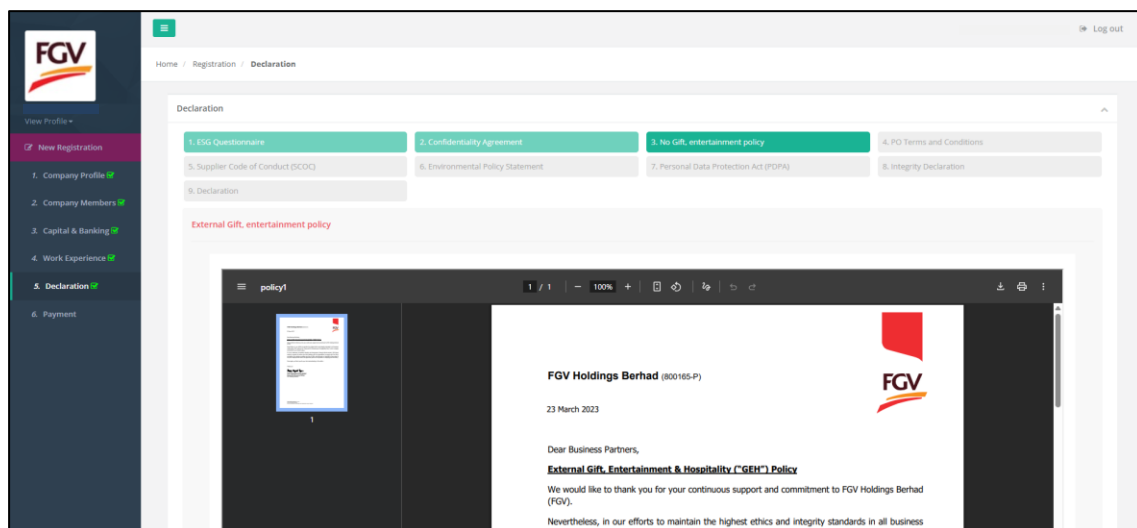
"Confidential Information" means any proprietary information relating to the activities, business, projects, proposals, property developments and operation of FGV and/or its Affiliates which shall include, without limitation, all information, whether prior to or hereafter disclosed, relating to the assets, financial condition, strategies, research, products, software, services, development, invention, processes, drawing, layout plans, diagrams, engineering, prospects, marketing, planning, programming, technical, legal and other information, ideas, concept, designs, specifications and data, and business opportunities whether in written, oral, electronic, photographic and/or other forms, whether or not such information is expressly stated to be confidential or marked as such, relating to FGV and/or its Affiliates and also includes without limitation, memoranda, notes and reports whether in writing or otherwise prepared by the Recipient, its employees, officers, servants, agents and advisors and that of its Affiliates, based on information furnished or caused to be furnished or howsoever made available by or on behalf of FGV (including information which is owned by FGV's Affiliates) and also includes any Personal Data collected from individuals as defined under the Personal Data Protection Act 2010 [Act 709].

For the purpose of this clause, "Personal Data" has the meaning assigned to it in the Personal Data Protection Act 2010 [Act 709].

In consideration of the disclosure of the Confidential Information, the Recipient undertakes the obligations contained in this Agreement in relation to FGV's Confidential Information.

2. Non-Disclosure
The Recipient shall maintain in strict confidence any Confidential Information disclosed hereunder by FGV and/or its Affiliates.
The Recipient hereby covenants and agrees to restrict the dissemination, circulation and supply of the Confidential Information of FGV and/or its Affiliates or any part thereof only to those of its officers and employees and such permitted agents and advisors or that of its Affiliates, associate of related companies who require the whole or any part of such Confidential Information to

- No Gift, entertainment policy



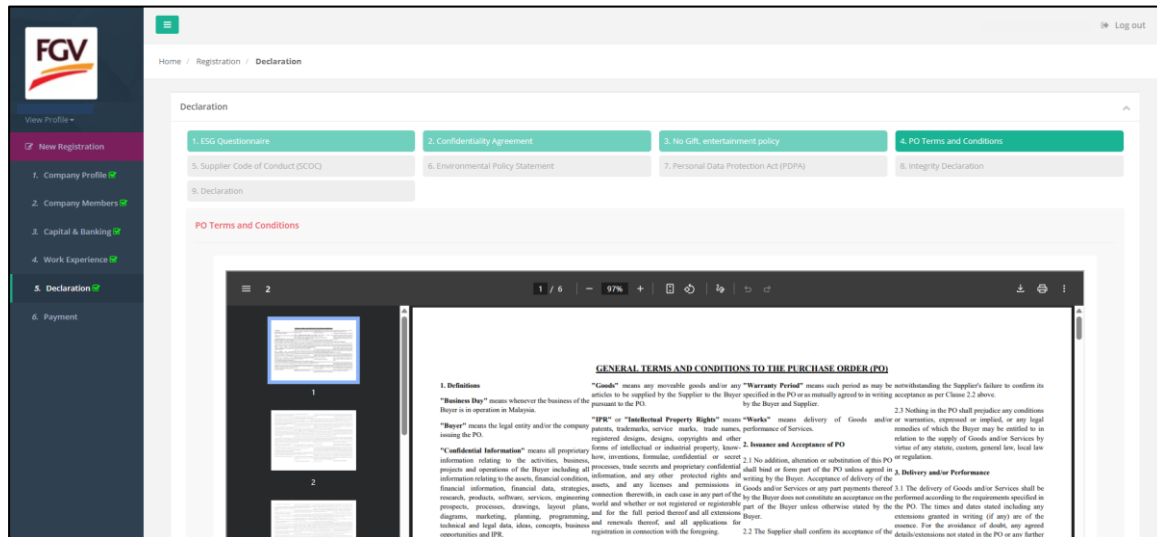
The screenshot shows the 'Declaration' section of the FGV eDaftar system. The left sidebar contains a navigation menu with 'New Registration' highlighted. The main content area displays a grid of declaration steps: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy (active), 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration. Below the grid, the 'No Gift, entertainment policy' section is expanded, showing the following text:

External Gift, entertainment policy

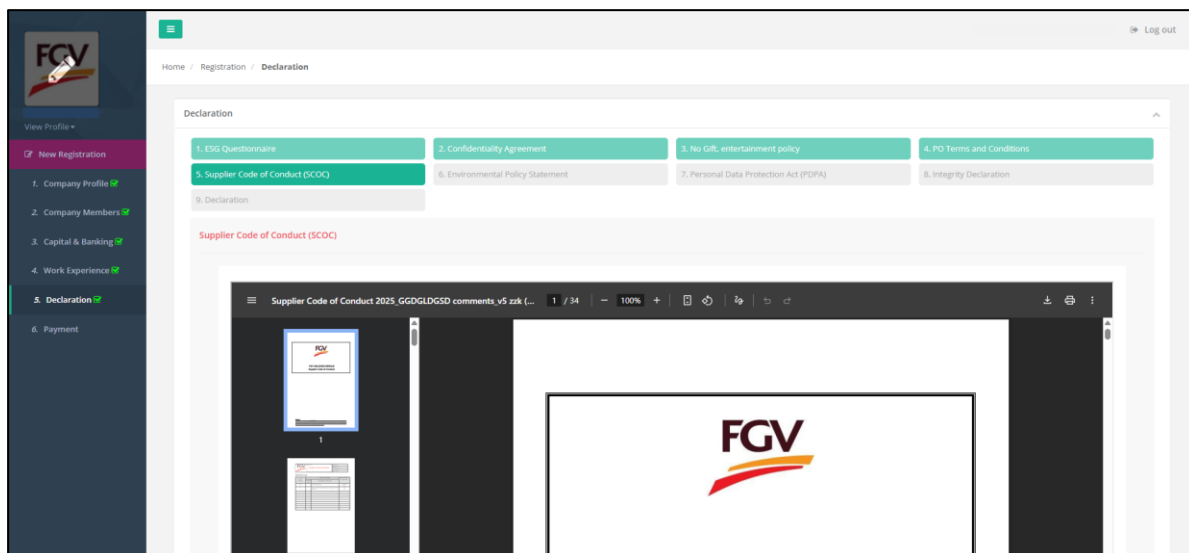
The screenshot also shows a preview of the policy document, which includes the FGV logo, the title 'FGV Holdings Berhad (800165-P)', the date '23 March 2023', and the text:

Dear Business Partners,
External Gift, Entertainment & Hospitality ("GEH") Policy
We would like to thank you for your continuous support and commitment to FGV Holdings Berhad (FGV).
Nevertheless, in our efforts to maintain the highest ethics and integrity standards in all business

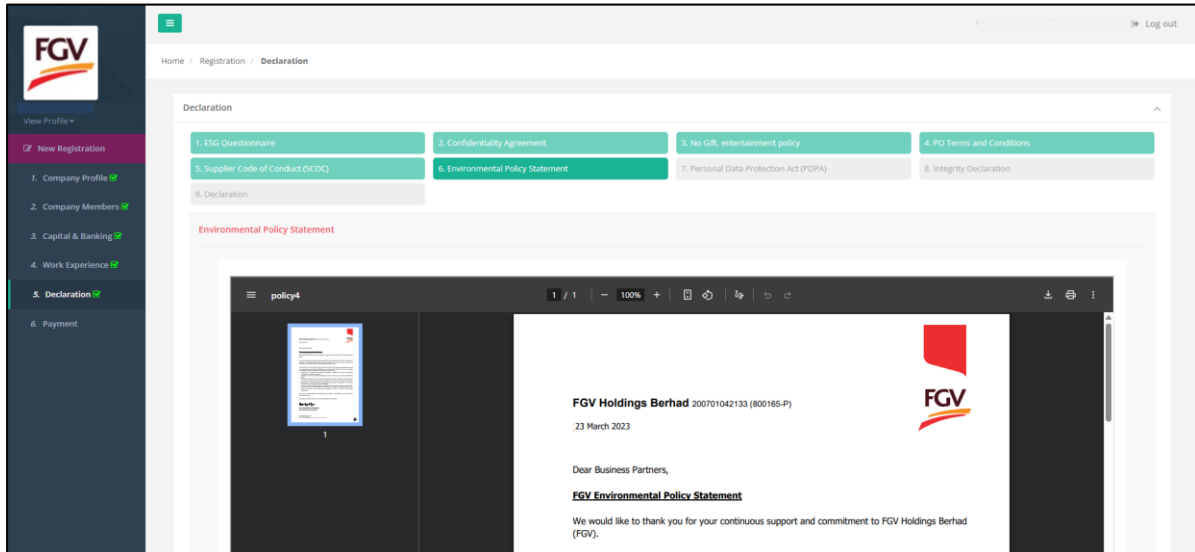
- PO Terms and Conditions



- Supplier Code of Conduct (SCOC)

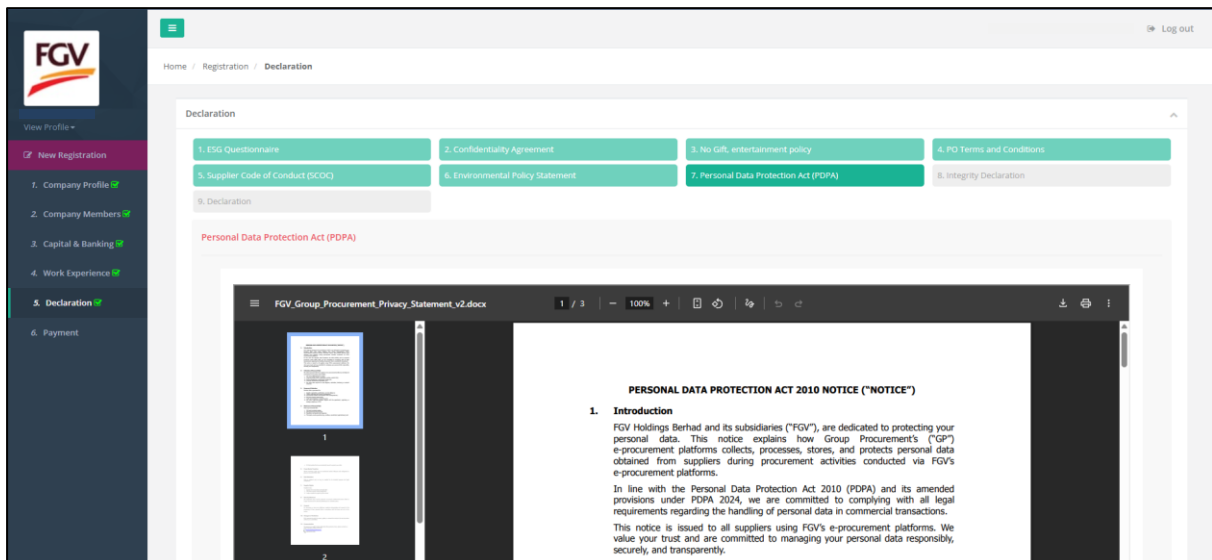


- Environmental Policy Statement



The screenshot displays the 'Declaration' section of the FGV eDaftar system. The left sidebar shows the navigation menu with 'New Registration' selected. The main content area shows a grid of declaration steps: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy, 4. PD Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration. The 'Environmental Policy Statement' step is highlighted. Below the grid, the 'Environmental Policy Statement' document is displayed, showing the FGV logo and the text: 'FGV Holdings Berhad 200701042133 (800185-P)', '23 March 2023', 'Dear Business Partners,', 'FGV Environmental Policy Statement', and 'We would like to thank you for your continuous support and commitment to FGV Holdings Berhad (FGV)'.

- Personal Data Protection Act (PDPA)



The screenshot displays the 'Declaration' section of the FGV eDaftar system. The left sidebar shows the navigation menu with 'New Registration' selected. The main content area shows a grid of declaration steps: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy, 4. PD Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration. The 'Personal Data Protection Act (PDPA)' step is highlighted. Below the grid, the 'Personal Data Protection Act (PDPA)' document is displayed, showing the FGV logo and the text: 'FGV Group Procurement Privacy Statement v2.docx', 'PERSONAL DATA PROTECTION ACT 2010 NOTICE ("NOTICE")', '1. Introduction', 'FGV Holdings Berhad and its subsidiaries ("FGV"), are dedicated to protecting your personal data. This notice explains how Group Procurement's ("GP") e-procurement platforms collect, process, store, and protect personal data obtained from suppliers during procurement activities conducted via FGV's e-procurement platforms.', 'In line with the Personal Data Protection Act 2010 (PDPA) and its amended provisions under PDPA 2024, we are committed to complying with all legal requirements regarding the handling of personal data in commercial transactions.', 'This notice is issued to all suppliers using FGV's e-procurement platforms. We value your trust and are committed to managing your personal data responsibly, securely, and transparently.'



- Integrity Declaration

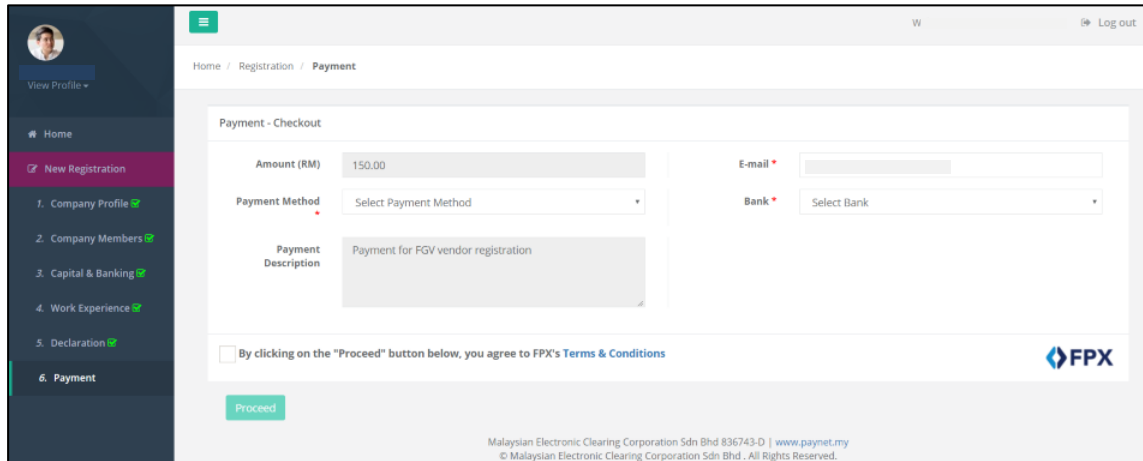
The screenshot shows the 'Declaration' section of the registration process. A sidebar on the left lists steps: 1. Company Profile, 2. Company Members, 3. Capital & Banking, 4. Work Experience, 5. Declaration (selected), and 6. Payment. The main content area has a breadcrumb 'Home / Registration / Declaration' and a 'Log out' link. Below the breadcrumb is a 'Declaration' section with a grid of 8 steps: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy, 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration (highlighted). The 'Integrity Declaration' form includes a 'Date' field with a calendar icon and the value '15/10/2025'. It has two input fields: 'Owner/Director Name' and 'IC / Passport'. Below these is a paragraph of text: 'I, [blank] (Company Owner/Company Name), IC Number [blank] acting as an authorised representative of [blank], (name of commercial organisation as defined under MACCA 2009 and hereinafter referred as "commercial organisation") registration number [blank], in registering as vendor of FGV Group of Companies ("hereinafter referred as "FGV") or participating in FGV's tender or quotation process or in relation to event number do solemnly and sincerely declare that:'. This is followed by a section titled '1. Ethical Commitment:' which contains a list of 4 points regarding bribery, business dealings, conflicts of interest, and money laundering.

- Declaration

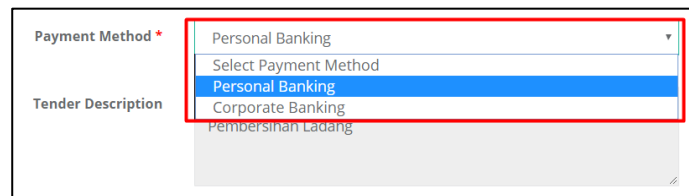
The screenshot shows the 'Declaration' section of the registration process. A sidebar on the left lists steps: 1. Company Profile, 2. Company Members, 3. Capital & Banking, 4. Work Experience, 5. Declaration (selected), and 6. Payment. The main content area has a breadcrumb 'Home / Registration / Declaration' and a 'Log out' link. Below the breadcrumb is a 'Declaration' section with a grid of 8 steps: 1. ESG Questionnaire, 2. Confidentiality Agreement, 3. No Gift, entertainment policy, 4. PO Terms and Conditions, 5. Supplier Code of Conduct (SCOC), 6. Environmental Policy Statement, 7. Personal Data Protection Act (PDPA), and 8. Integrity Declaration (highlighted). The 'Declaration' form includes a text area with the following text: 'I Hereby, a. Declare that all the information provided in this form is true and correct. If the information is found to be incorrect, the registration will be automatically terminated. b. Agree and consent to FGV Holdings Berhad or its representatives to verify the information submitted in this application, including inspecting the vendor's premises. c. Acknowledge that FGV Holdings Berhad has the right to reject the vendor's application without having to specify any reasons for the rejection.' Below this text area are three input fields: 'Owner/Director Name', 'Designation' (with a dropdown menu showing 'Director'), and 'Date' (with a calendar icon and the value '15/10/2025'). At the bottom of the form is a 'Save & Continue' button.

15. At **Payment** checkout page, user need to key-in on the following information:

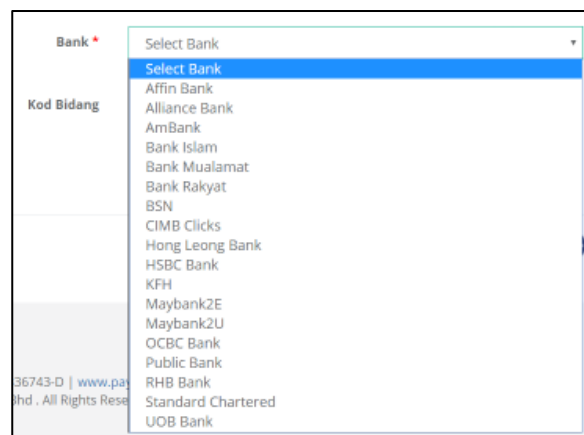
- User email
- Payment method (Personal Banking/Corporate Banking)
- Select Bank



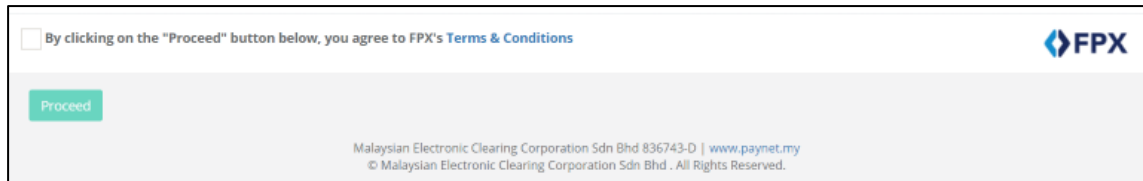
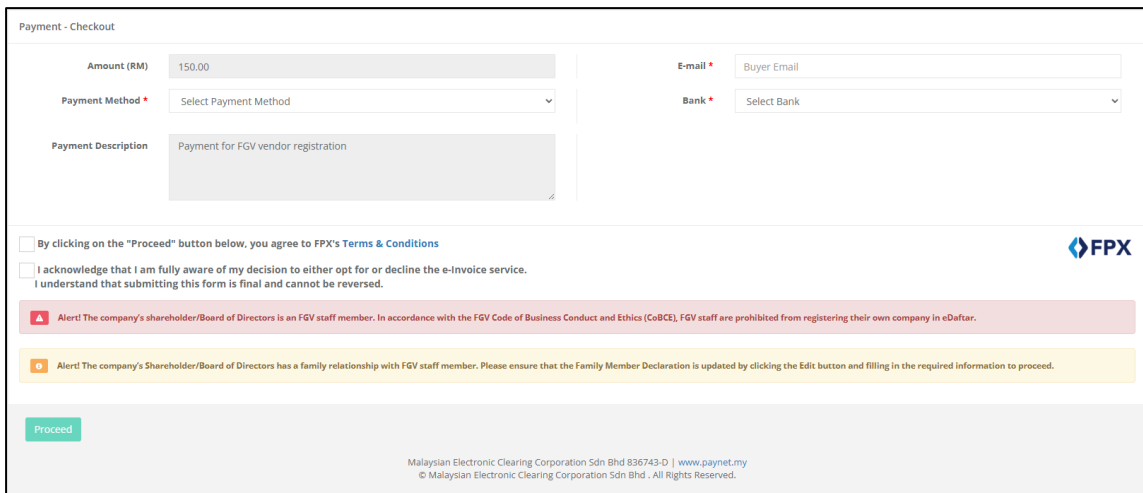
16. Select Payment method (Personal Banking/Corporate Banking).



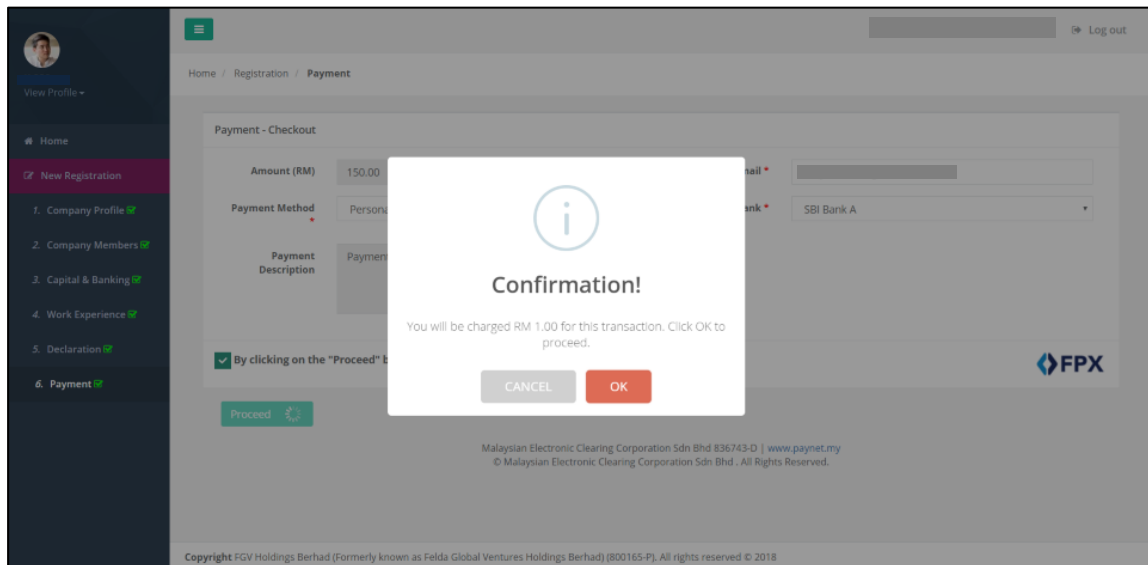
17. Select list of bank.



18. Tick checkbox “Agree to FPX’s Terms & Conditions” and click button **Proceed** for payment process.


On the payment checkout page, the Proceed button will be disabled if alerts appear. A red alert means a shareholder/BOD is an FGV staff. this is not allowed under CoBCE, so payment cannot continue until that person is removed or the company details are corrected. A yellow alert means a family relationship with an FGV staff exists, you must open the Company Members section, complete the Family Member Declaration, save, then return to payment. Make sure you also select a Payment Method and Bank, enter a valid Email, and tick both checkboxes. Once all issues are fixed and all fields are complete, the Proceed button will be enabled.




19. On Online Payment via FPX, login to online banking system.

Log in to Maybank2u.com online banking

Note:

- You are in a secured site.



Phrase : work

Username:
aqmnc

Password:

Don't have a Maybank2U account?
[Click here for information on opening an account](#)

20. Select respective account.

| |
|--|
| From account: |
| Merchant Name: FELDA GLOBAL VENTURES HOLDINGS |
| Payment Reference: 09592119 |
| FPX Transaction ID: 1609191701300550 |
| Amount: RM151.00 |
| Fee Amount: RM0.00 |
| GST Amount: RM0.00 |

21. Click button **Request for TAC** to complete the payment process.

| |
|---|
| From account: |
| Merchant Name: FELDA GLOBAL VENTURES HOLDINGS |
| Payment Reference: 09592119 |
| FPX Transaction ID: 1609191701300550 |
| Amount: RM151.00 |
| Fee Amount: RM0.00 |
| GST Amount: RM0.00 |
| TAC: <input type="text" value="....."/> Request for TAC |
| <p>Your TAC Request is successful</p> <p>Your TAC number will be sent to your registered mobile phone number</p> |

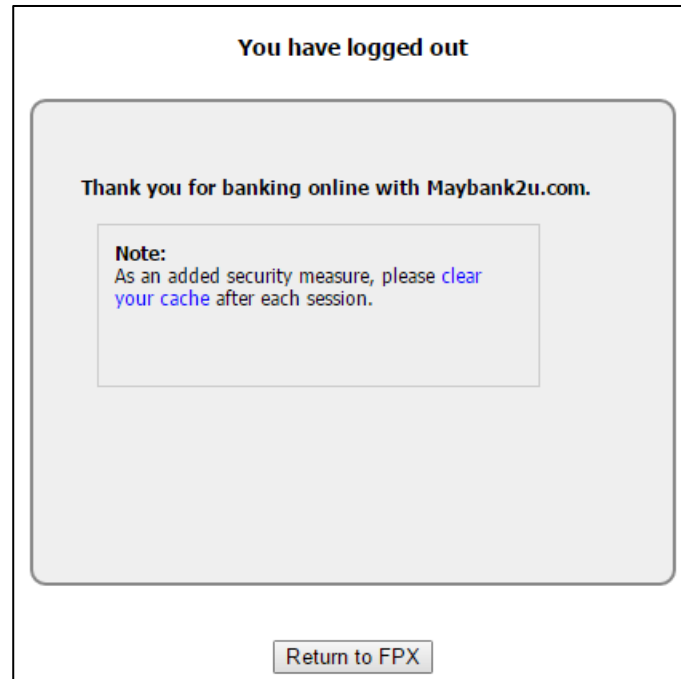


Alert. TAC number will be send to your registered mobile phone number

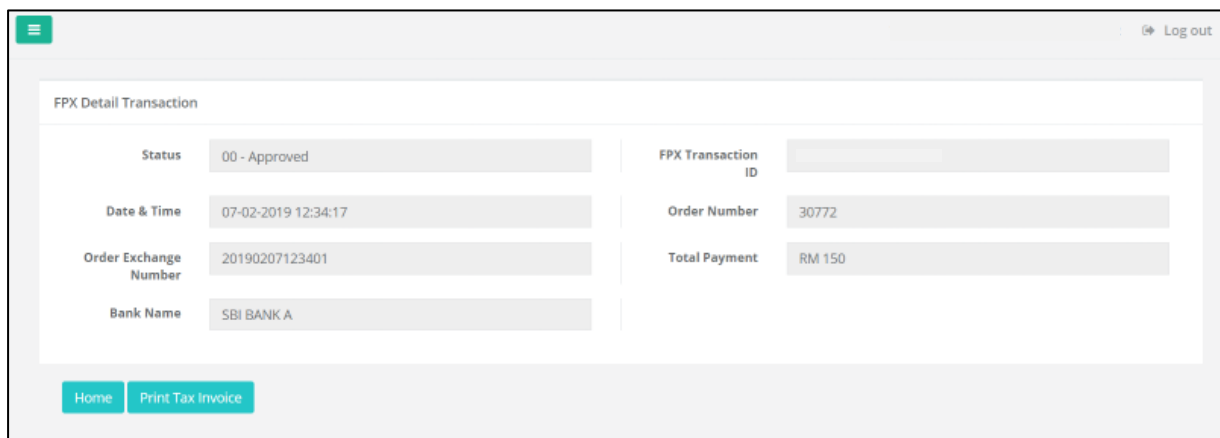
22. Once payment successful, click button **Proceed**.

| | |
|--|---|
| Status: Successful Reference number: 3529951439 Transaction date: Transaction time: | Amount: RM151.00 Fee Amount: RM0.00 GST Amount: RM0.00 From account Buyer name: Merchant Name: FELDA GLOBAL VENTURES HOLDINGS Payment Reference: 09592119 FPX Transaction ID: 1609191701300550 New account balance: |
|--|---|

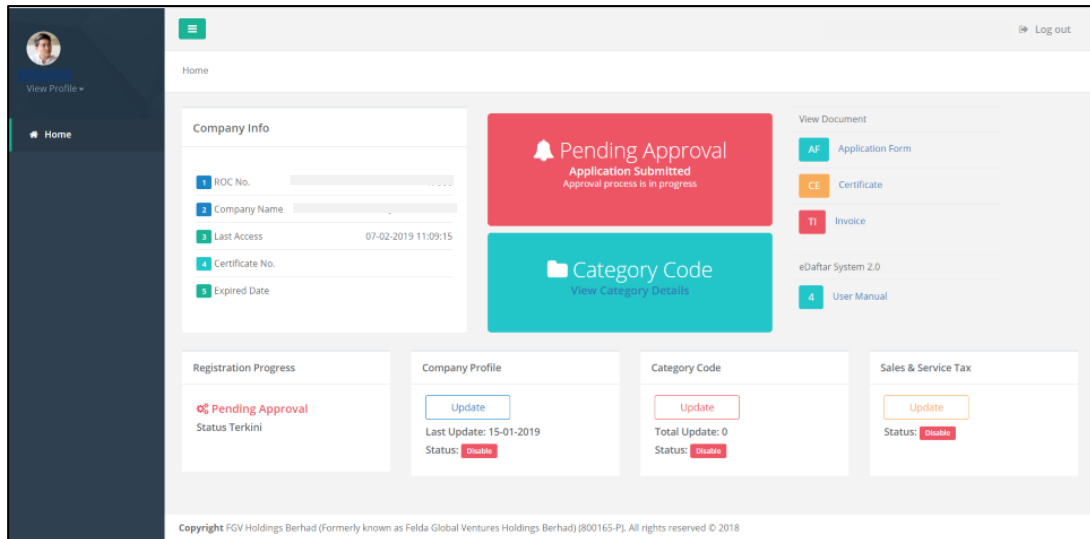
23. Click button **Return to FPX**



24. Once payment process completed. System will redirect to eDaftar FPX Detail Transaction. Click button **Print Invoice** to view and save payment receipt.



25. Return to Home eDaftar

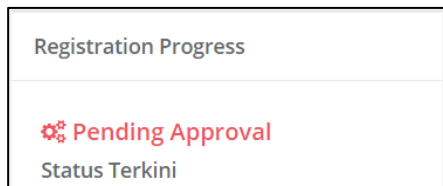


Note: Application will be processed within 11 working days

26. Information at eDaftar Home menu

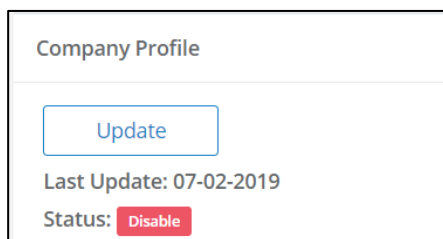
i. Registration Progress

Registration Progress section will shows current registration status.



ii. Company Profile

Company Profile section for vendor to update company general info and representative information. Status Enable only after application approved.



iii. Category Code

Please be informed that any addition or change of category codes can only be made after SIX (6) MONTHS from the issuance date of FGV Vendor Certificate and is limited to TWO (2) changes within a three-year period.

Kindly be reminded that vendors can only select

- Two (2) Main Category
- Three (3) Sub Category for each main category
- More than three (3) Activities

Category Code

Update

Total Update: 0

Status: Disable

iv. Sales and Service Tax

Sales & Service Tax (SST) section for vendor to update company SST info. Status Enable only after application approved.

Sales & Service Tax

Update

Status: Disable

v. Certificate Status

Certificate Status section for vendor to update certification and related information.

Certificate Status

Update

Remark: 1 Expired on Certificate

Status: Certificate Expired

vi. Confidentiality Agreement

Confidentiality Agreement section for vendor to agree and accept.

Confidentiality Agreement

Update

Date: N/A

Status: N/A

vii. No gifts, entertainment policy

No gifts, entertainment policy section for vendor to agree and accept.

No gifts, entertainment policy

Update

Date: N/A

Status: N/A

viii. PO terms and conditions

PO terms and conditions section for vendor to agree and accept.

PO Terms and Conditions

Update

Date: 26-06-2024

Status: Active

ix. Supplier Code of Conduct (SCOC)

Supplier Code of Conduct (SCOC) section for vendor to agree and accept.

Supplier Code of Conduct (SCOC)

Update

Date: N/A

Status: N/A



x. Environmental Policy Statement

Environmental Policy Statement section for vendor to agree and accept.

Environmental Policy Statement

Update

Date: N/A

Status: N/A  



xi. Personal Data Protection Act (PDPA)

Personal Data Protection Act (PDPA) section for vendor to agree and accept.

Personal Data Protection Act (PDPA)

Update

Date: N/A

Status: N/A  

xii. Request Cancellation Registration

Request Cancellation Registration section for vendor to cancel registration.

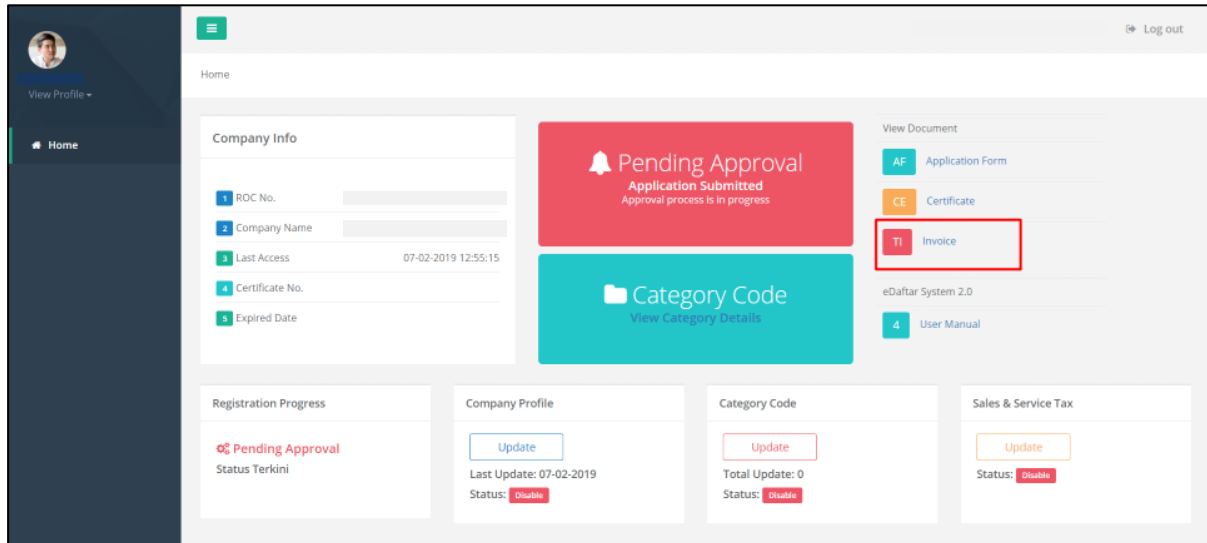
Request Cancellation Registration

Apply

Date: N/A

Status: N/A

27. To view Invoice: Home > Invoice



Home

View Profile

Home

Company Info

- 1 ROC No.
- 2 Company Name
- 3 Last Access 07-02-2019 12:55:15
- 4 Certificate No.
- 5 Expired Date

Pending Approval
Application Submitted
Approval process is in progress

Category Code
View Category Details

View Document

- AP Application Form
- CE Certificate
- T1 Invoice**
- 4 User Manual

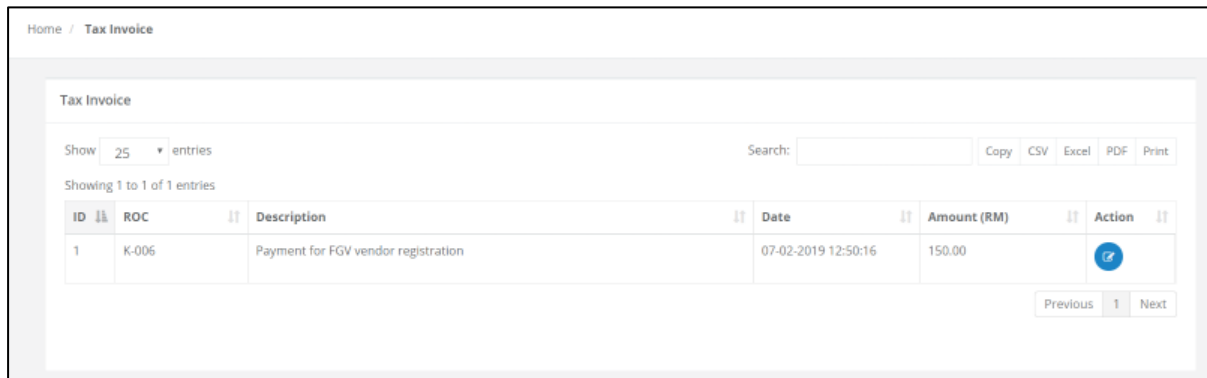
eDaftar System 2.0

Registration Progress
Pending Approval
Status Terkini

Company Profile
Update
Last Update: 07-02-2019
Status: Disable

Category Code
Update
Total Update: 0
Status: Disable

Sales & Service Tax
Update
Status: Disable




Home / Tax Invoice

Tax Invoice

Show 25 entries

Showing 1 to 1 of 1 entries

Search: Copy CSV Excel PDF Print

| ID | ROC | Description | Date | Amount (RM) | Action |
|----|-------|-------------------------------------|---------------------|-------------|---|
| 1 | K-006 | Payment for FGV vendor registration | 07-02-2019 12:50:16 | 150.00 |  |

Previous 1 Next

28. View invoice or save invoice to PDF

Save PDF

Cancel

INVOICE

Company Name

:

Street Address

:

City, Postcode

:

Telephone

:

Invoice No

:

Date

:

07-02-2019

| Description | Quantity | Rate (RM) | Amount (RM) |
|-------------------------------------|----------|--------------|-------------|
| Payment for FGV vendor registration | 1 | 150.00 | 150.00 |
| | | SST @ 0% | 0.00 |
| | | TOTAL | 150.00 |

FGV Holdings Berhad (600165-P)

(Formerly known as FELDA Global Ventures Holdings Berhad)

Level 21, Wisma FGV, Jalan Raja Laut, 50350 Kuala Lumpur

T +603 2789 0000 | F +603 2789 0001

29. View Application Form: Home > Application Form

Company Info

1 ROC No.

2 Company Name

3 Last Access 31-01-2019 15:44:15

4 Certificate No.

5 Expired Date 14-01-2022

35 Months Remaining

Expired on: 14-01-2022

Counting months to renew registration.

Category Code

View Category Details

View Document

AF Application Form

CE Certificate


TI Invoice

eDaftar System 2.0

4 User Manual

Save PDF

FGV Vendor Registration



Payment Details

| Payment Method | Transaction No | Amount |
|----------------|----------------|--------|
| FPX | | 160.06 |

Company Details

| | |
|------------------------------|--|
| ROC No: | |
| Company Name | |
| Company Type | |
| Date of Incorporation: | |
| Telephone No.: | |
| Fax No.: | |
| E-mail: | |
| Registered Address: | |
| Postcode/ Zipcode: | |
| City: | |
| State: | |
| Correspondence Address: | |
| Postcode/ Zipcode: | |
| City: | |
| State: | |
| Sap Code: | |
| Where Do You Hear About Us?: | |

Certificate Details

| Registration Date | Expired Date | Certificate No |
|-------------------|--------------|----------------|
| 09/07/2021 | 12/03/2027 | |

30. View Certificate: Home > Certificate

Home

Company Info

1 ROC No.

2 Company Name

3 Last Access 31-01-2019 15:44:15

4 Certificate No.

5 Expired Date 14-01-2022

35 Months Remaining

Expired on: 14-01-2022
Counting months to renew registration.

Category Code

View Category Details

View Document

AF Application Form

CE Certificate

TI Invoice

eDaftar System 2.0

4 User Manual

CERTIFICATE



FGV HOLDINGS BERHAD^{800165-P}
(Formerly known as Felda Global Ventures Holdings Berhad)

VENDOR REGISTRATION DECLARATION

REGISTRATION REFERENCE NO. :
VALIDITY PERIOD : **12/03/2025 - 12/03/2027**

It is hereby acknowledged that the vendors set out below have been registered with FGV HOLDINGS BERHAD and are eligible to participate in quotation / tender offers at FGV Group Companies.

NAME AND REGISTERED ADDRESS

(Company No. :
)


CATEGORY CODE IS AS FOLLOW :

| CATEGORY CODE | DESCRIPTION | GRADE |
|---------------|--|-------|
| 04 - Services | 01 - Machinery & Vehicles Maintenance | |
| 06 - Vehicle | 01 - Vehicle | |
| 06 - Vehicle | 02 - Vehicle Body Building | |
| 06 - Vehicle | 03 - Vehicle Spare Parts and Accessories | |

Important:
Application for renewal of certificate shall be made at least 30 days before the expiry date of the certificate.



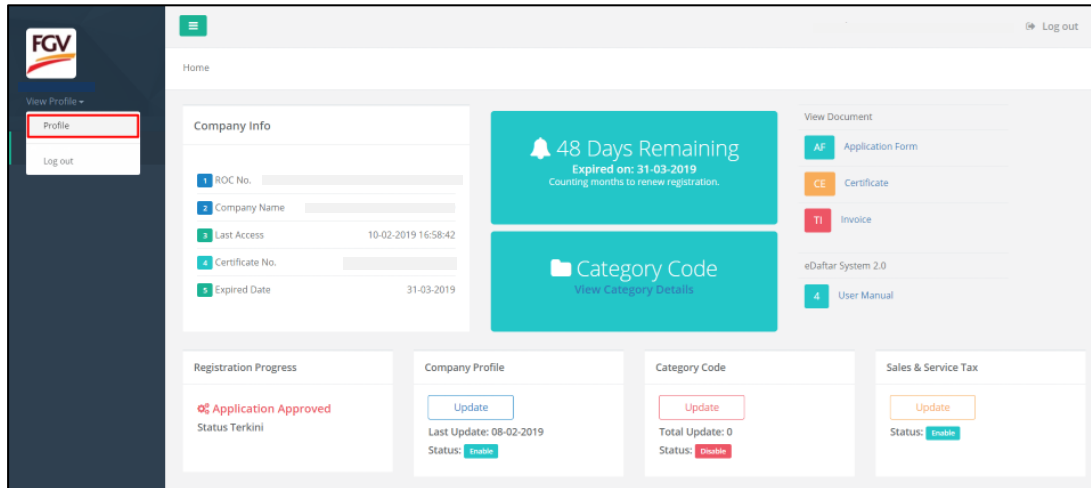
Issued Date: 12/03/2025




LIST OF REGISTERED ACTIVITIES

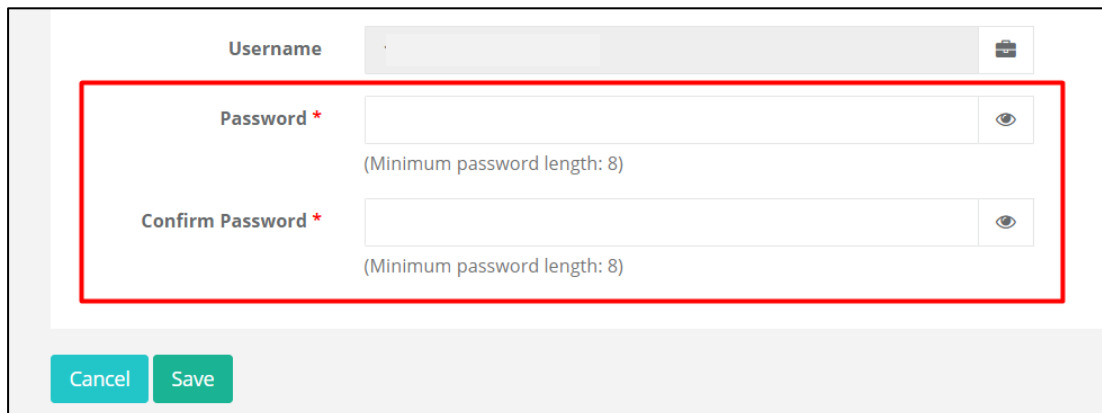
| Category | Sub Category | Activities |
|-------------------------------|--|---|
| 02 - Agriculture Pertanian | 03 - Production of Agricultural Products Pengeluaran Hasil Pertanian | 03 - Seed Collecting Mengutip Bijl Relai |
| | 05 - Establishment & Nursery Care Penubuhan & Penjagaan Tapak Semaian | 01 - Palm Oil Sawit |

31. To reset password: Home > Profile



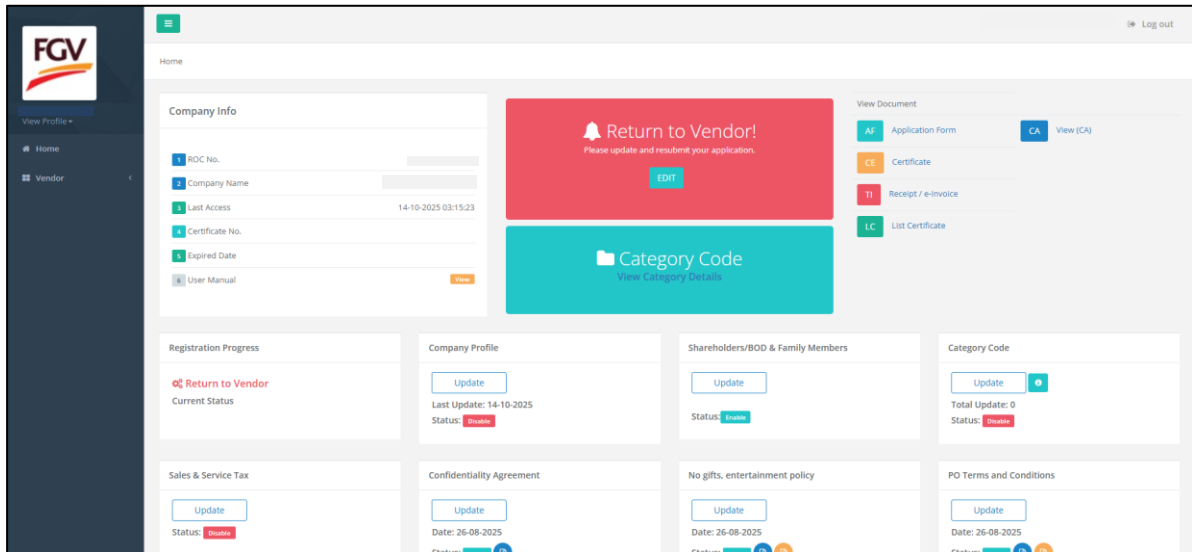
The screenshot shows the eDaftar Home dashboard. On the left sidebar, the 'Profile' menu item is highlighted with a red box. The main content area displays various user information and system status. A teal banner at the top right indicates '48 Days Remaining' until the registration expires on 31-03-2019. Below this, there's a 'Category Code' section with a 'View Category Details' link. The dashboard also features sections for 'Registration Progress' (Application Approved), 'Company Profile' (Last Update: 08-02-2019), 'Category Code' (Total Update: 0), and 'Sales & Service Tax' (Status: Enable). A 'View Document' section on the right lists links for Application Form, Certificate, Invoice, and User Manual.

32. Update new password and click button 



The screenshot shows the password update form. The 'Username' field is at the top. Below it, the 'Password' and 'Confirm Password' fields are highlighted with a red box. Both fields have a minimum password length requirement of 8 characters. There are 'Cancel' and 'Save' buttons at the bottom of the form.

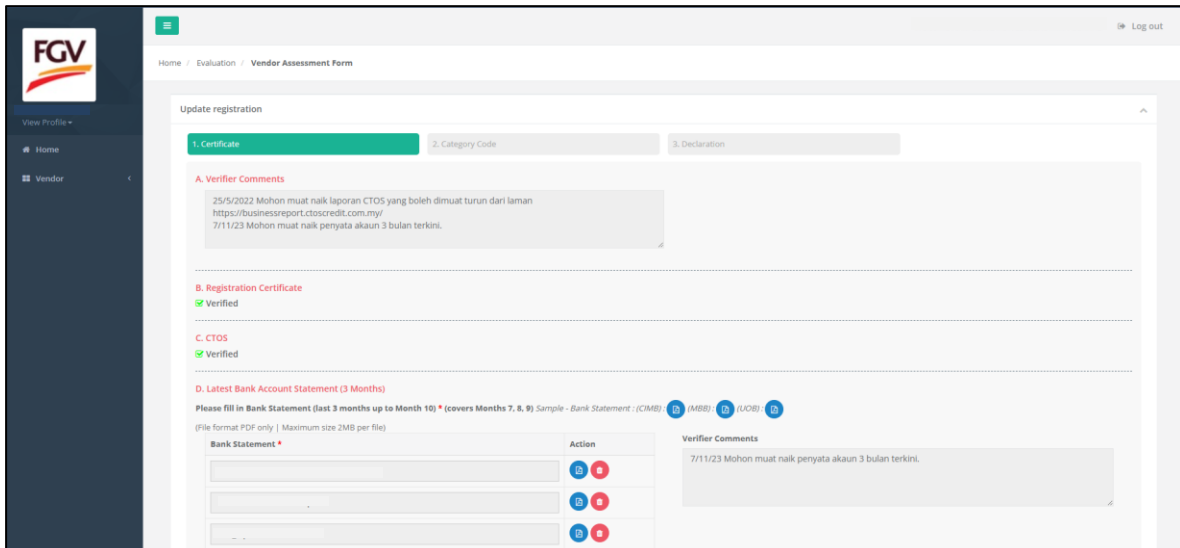
33. For Application Reject. Click **EDIT** button to update application.



The screenshot shows the FGV Vendor Dashboard. On the left is a sidebar with the FGV logo and navigation links for Home and Vendor. The main content area is titled 'Home' and contains several sections:

- Company Info:** A form with fields for ROC No., Company Name, Last Access (14-10-2025 03:15:23), Certificate No., Expired Date, and a User Manual link.
- Return to Vendor!** A prominent red box with a bell icon and the text 'Please update and resubmit your application.' with an **EDIT** button.
- Category Code:** A teal box with a folder icon and the text 'View Category Details'.
- View Document:** A list of documents including Application Form (CA), Certificate (CE), Receipt / e-Invoice (RI), and List Certificate (LC).
- Registration Progress:** A section with a 'Return to Vendor' button and 'Current Status'.
- Company Profile:** A section with an 'Update' button, 'Last Update: 14-10-2025', and 'Status: Disable'.
- Shareholders/BOD & Family Members:** A section with an 'Update' button and 'Status: Disable'.
- Category Code:** A section with an 'Update' button, 'Total Update: 0', and 'Status: Disable'.
- Sales & Service Tax:** A section with an 'Update' button and 'Status: Disable'.
- Confidentiality Agreement:** A section with an 'Update' button, 'Date: 26-08-2025', and 'Status: Disable'.
- No gifts, entertainment policy:** A section with an 'Update' button, 'Date: 26-08-2025', and 'Status: Disable'.
- PO Terms and Conditions:** A section with an 'Update' button, 'Date: 26-08-2025', and 'Status: Disable'.

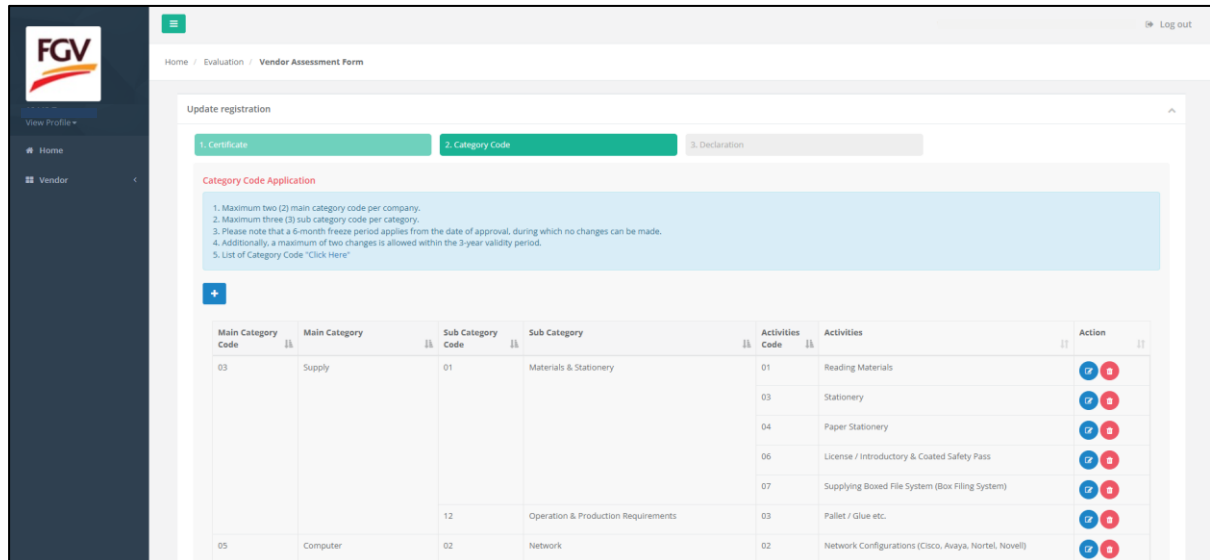
- Update Certificate info.



The screenshot shows the FGV Vendor Assessment Form. The sidebar is the same as the previous screenshot. The main content area is titled 'Home / Evaluation / Vendor Assessment Form' and contains the 'Update registration' section:

- Update registration:** A section with three tabs: 1. Certificate (selected), 2. Category Code, and 3. Declaration.
- A. Verifier Comments:** A text area containing the following text: '25/5/2022 Mohon muat naik laporan CTOS yang boleh dimuat turun dari laman https://businessreport.ctoscredit.com.my/ 7/11/23 Mohon muat naik penyata akaun 3 bulan terkini.'
- B. Registration Certificate:** A section with a 'Verified' status.
- C. CTOS:** A section with a 'Verified' status.
- D. Latest Bank Account Statement (3 Months):** A section with a text area for the bank statement and an 'Action' column with buttons for 'U' (Update) and 'R' (Reject).
- Verifier Comments:** A text area containing the following text: '7/11/23 Mohon muat naik penyata akaun 3 bulan terkini.'

- Update Category Code info.



Update registration

1. Certificate 2. Category Code 3. Declaration

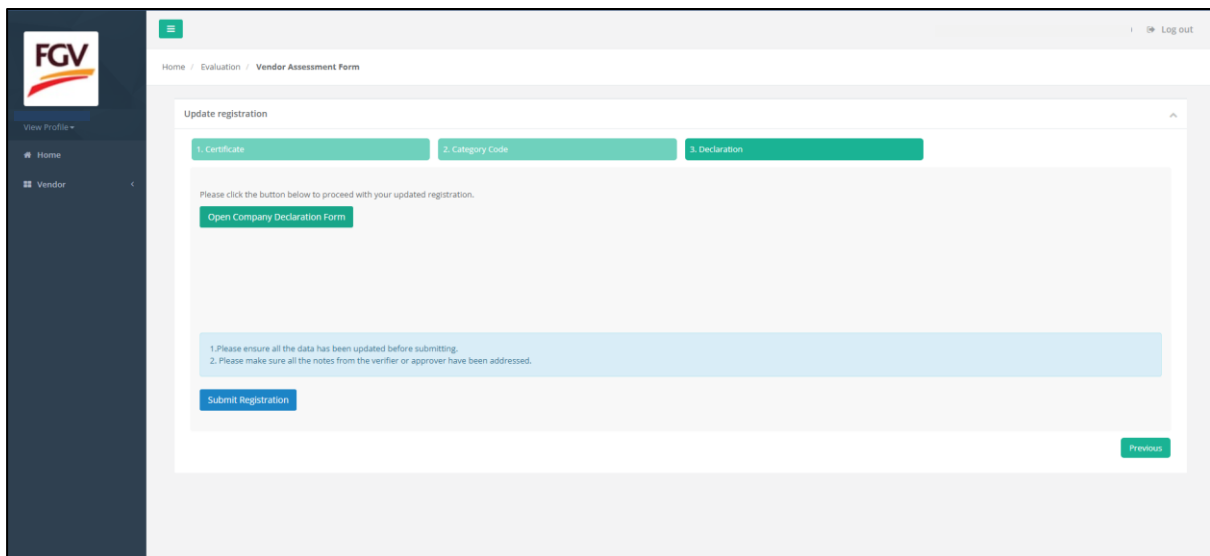
Category Code Application

1. Maximum two (2) main category code per company.
2. Maximum three (3) sub category code per category.
3. Please note that a 6-month freeze period applies from the date of approval, during which no changes can be made.
4. Additionally, a maximum of two changes is allowed within the 3-year validity period.
5. List of Category Code "Click Here"

| Main Category Code | Main Category | Sub Category Code | Sub Category | Activities Code | Activities | Action |
|--------------------|---------------|-------------------|-------------------------------------|-----------------|---|-------------------------------------|
| 03 | Supply | 01 | Materials & Stationery | 01 | Reading Materials | P R |
| | | | | 03 | Stationery | P R |
| | | | | 04 | Paper Stationery | P R |
| | | | | 06 | License / Introductory & Coated Safety Pass | P R |
| | | | | 07 | Supplying Boxed File System (Box Filing System) | P R |
| | | 12 | Operation & Production Requirements | 03 | Pallet / Glue etc. | P R |
| 05 | Computer | 02 | Network | 02 | Network Configurations (Cisco, Auyaa, Nortel, Novell) | P R |

34. For Declaration click [Open Company Declaration Form](#) button to update declaration. To submit application, click

[Submit Registration](#)



Update registration

1. Certificate 2. Category Code 3. Declaration

Please click the button below to proceed with your updated registration.

[Open Company Declaration Form](#)

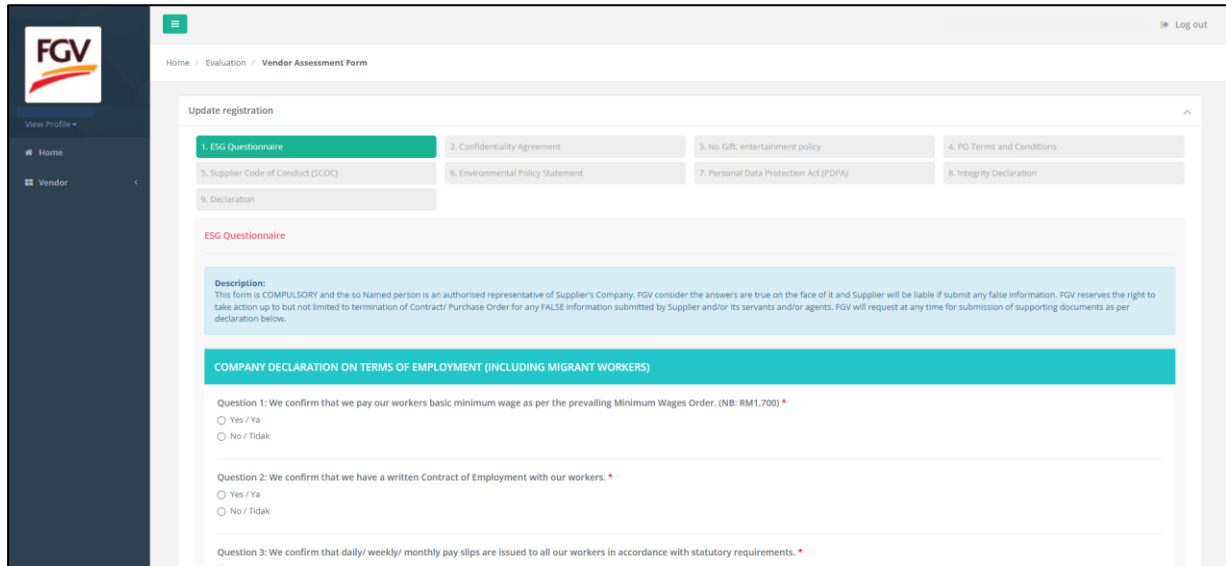
1. Please ensure all the data has been updated before submitting.
2. Please make sure all the notes from the verifier or approver have been addressed.

[Submit Registration](#) [Previous](#)



Note: Please ensure all the data has been updated before submitting and make sure all the notes from the verifier have been addressed.

- Update Declaration info.



Update registration

| | | | |
|------------------------------------|-----------------------------------|--|----------------------------|
| 1. ESG Questionnaire | 2. Confidentiality Agreement | 3. No Gift, entertainment policy | 4. PO Terms and Conditions |
| 5. Supplier Code of Conduct (SCOC) | 6. Environmental Policy Statement | 7. Personal Data Protection Act (PDPA) | 8. Integrity Declaration |
| 9. Declaration | | | |

ESG Questionnaire

Description:
This form is COMPULSORY and the so Named person is an authorised representative of Supplier's Company. FGV consider the answers are true on the face of it and Supplier will be liable if submit any false information. FGV reserves the right to take action up to but not limited to termination of Contract/ Purchase Order for any FALSE information submitted by Supplier and/or its servants and/or agents. FGV will request at any time for submission of supporting documents as per declaration below.

COMPANY DECLARATION ON TERMS OF EMPLOYMENT (INCLUDING MIGRANT WORKERS)

Question 1: We confirm that we pay our workers basic minimum wage as per the prevailing Minimum Wages Order. (NB: RM1,700) *

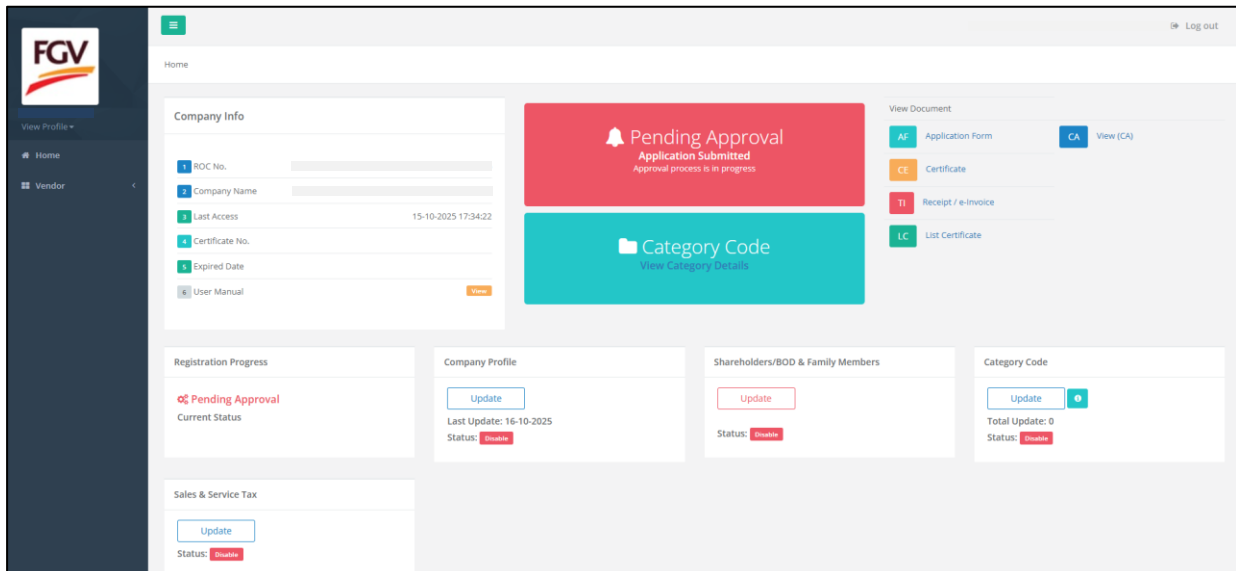
☐ Yes / Ya
☐ No / Tidak

Question 2: We confirm that we have a written Contract of Employment with our workers. *

☐ Yes / Ya
☐ No / Tidak

Question 3: We confirm that daily/ weekly/ monthly pay slips are issued to all our workers in accordance with statutory requirements. *

35. After submit application return to Home.



Home

Company Info

- ROC No.
- Company Name
- Last Access: 15-10-2025 17:34:22
- Certificate No.
- Expired Date
- User Manual

Pending Approval
Application Submitted
Approval process is in progress

Category Code
View Category Details

View Document

- AF: Application Form
- CE: Certificate
- TI: Receipt / e-Invoice
- LC: List Certificate

Registration Progress

Pending Approval
Current Status

Company Profile

Update
Last Update: 16-10-2025
Status: Disable

Shareholders/BOD & Family Members

Update
Status: Disable

Category Code

Update
Total Update: 0
Status: Disable

Sales & Service Tax

Update
Status: Disable



Note: Application will be processed within 11 working days

-END-